SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

GOKHALE EDUCATION SOCIETY'S B. Y. K. (SINNAR) COLLEGE OF COMMERCE, NASHIK

GOKHALE EDUCATION SOCIETYS B.Y.K. (SINNAR) COLLEGE OF COMMERCE, PRIN. T. A. VIDYANAGAR, COLLEGE ROAD, NASHIK -422005 422005

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Gokhale Education Society's B.Y.K. (Sinnar) College of Commerce, established in 1957, is one of the premier colleges in North Maharashtra, offering education in the fields of Commerce and Management .The College is affiliated to Savitribai Phule Pune University (formerly University of Pune). The college is re-accredited with Grade 'A' by NAAC for all three cycles and it also has certification of ISO 9001:2015 Quality Management. The college has completed its Golden Jubilee period and has carved out a niche for itself by undertaking innovative curricular practices like the Restructured Programme which has been adopted by the college since 1983. The college has a committed vision of building an entrepreneurial culture and it has resulted in a strong pool of alumni who have made their marks in the field of trade and Commerce.

B.Y.K. (Sinnar) College of Commerce is one of the few colleges under Savitribai Phule Pune University which implements the Restructured Programme since 1983.The programme focuses upon the application of knowledge imparted, thus making students self - reliant. The college also implements the UGC Scheme of Vocationalisation of First Degree Education since 1994 which emphasizes upon need-based skill development among students. College has B.Com and M.Com Courses. Research centre was established in 2008 and offered M.Phil and PhD courses.

In its continuous efforts to impart quality education in the field of administration and management, the college started full time professional courses such as B.B.A.,B.B.A. (IB) and BBA(C.A) since 2004.

Vision

The Vision Statement of our college is "Our quest is to develop managers and entrepreneurs for tomorrow, possessing managerial skills, acumen and passion to lead their organization to compete in the global environment and emerge as responsible corporate citizens."

The management of our college has visualized that this college should become one of the best colleges in commerce so that other commerce colleges will look at it as a model in commerce education. It aims to encourage the students to become the best entreprenuers in the emerging bussinesses sectors.The college also aims to encourage students to learn the best managerial practices to become the result oriented and successful managers in the corporate sectors.

Mission

The Mission statement of our college is "Building an entrepreneurial culture through innovative value-based quality Commerce education."

The college aims to promote the entreprenuerial skills among its students therefore the college organizes various activities which focus on the entreprenuership skill development . The students are allowed to practice and experience the real life situations by undertaking the projects and developing linkages with the industrial units in and around Nashik. The college take efforts to create opportunities for the students to learn and

develop the bussiness and industrial processes by offering students internship programme in the industries .The restructing B.Com. course includes many skill development components. Students study the concepts and theory of the various processes and as the practical part they are encouraged to learn the important practices followed in the successful bussinesses and corporate units. The successful bussiness persons are invited to interact with the students to motivate them to become the entreprenuer. Some of the studenst have their family bussiness, such students get different ideas and also solutions to the difficulties they are facing in their bussinesses.The innovative events like Commerce week, Eureka and "Sir Dr M S Gosavi Techno Mahotsav " are organized in the college every year to make students think and explore innovative bussiness ideas. Students have presented many new and innovative bussiness ideas in this event.The appreciation of efforts of students to develop different bussiness ideas have reinforced their efforts to learn and develop the entreprising skills.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- The college has successfully completed 66 years in the field of Commerce Education.
- The college is aided by the Government and recognized by the UGC under section 2(f) and 12b.
- NAAC has reaccredited the College with 'A' grade for all three cycles.
- The college is ISO 9001:2015 Quality Management System certified since the year 2003.
- The college is the only college in Savitribai Phule Pune University to execute and implement Restructure Programme for undergraduates. Under the Restructured Programme, the college has 33% autonomy in framing the curriculum.
- The college offers Practical based courses and subjects with various options for students under its component subjects which is a unique feature of the college.
- It has fully qualified and dedicated staff members who have been guiding the students, both in academic and co-curricular activities.
- The college has inculcated a research culture among the faculty members and students as well. More than 60% of the teaching staff are awarded with Ph.D. degree .All the undergraduate and Post graduate students undertake projects in their final semester.
- ~~The College Examination Officer and an Examination Committee look after the conduct of university examinations, internal evaluation and internal assessment problems.~~
- The NSS and NCC units of the college have taken initiatives towards community engagement and outreach programmes wherein the college resources and infrastructure are utilized towards community welfare.

- The Internal Quality Assurance Cell (IQAC) was set up on 5th July, 2004, after the first cycle of NAAC. It plays a vital role in ensuring quality in education through various quality enhancement measures and monitoring mechanisms.
- It has set up a Counseling Cell that addresses the psychological and emotional issues faced by students.
- The Career Counseling cum Placement Cell gives guidance to the students for pursuing future career and benefits a large number of students.
- It has the practice of in-house internship (Earn and Learn scheme) for our students, wherein students work as interns in library, administrative and accounts departments of the college.
- Gender sensitization is done through the Women Empowerment Cell and Gender Champions

Programme of the University.
- Environment awareness programmes are organized.
- The college has well equipped vast infrastructure with computer department, sports department, Gymkhana, Seminar halls, commerce lab and library facilated with e-books for teachers and students.
- An open stage is available in the college along with green lush campus
- The college has support services on the campus viz. Bank, Health Centre, Post office etc.

Institutional Weakness

- The alumni network needs to be further strengthened.
- The college is facing increasing commercialization of the immediate surroundings as well as overcrowding on the approach routes.
- Only few classrooms are ICT enabled.
- Limitations of undertaking research projects due to unavailability of Grants from UGC.

Institutional Opportunity

- Being one of the oldest renowned institution with consistent good results in academics, co-curricular and extra-curricular activities, the college is well-known for its excellence. It has the potential for future growth and development in the field of commerce and management.
- Since education is one of the priority agendas of successive governments, tremendous opportunities have been thrown open for national and international collaborations with other universities. The college, too, proposes to collaborate with foreign universities as well as the industry with a view to provide students with useful insights on professional skills and a thrust on entrepreneurial culture.
- ~~Seminar and Workshops, which are organized on NEP 2020 implementation, can give a value input to the staff.~~
- For professional and academic development of the faculty members, more training sessions and workshops could be organized along with inter- institutional tie- ups and memorandum of understanding with Industries, corporate sectors and social organisations.

Institutional Challenge

- In current times, success and satisfaction is perceived and measured in terms of materialistic success and one-upmanship by youth. Youngsters are increasingly becoming oblivious to the relevance of a fulfilled and meaningful life. As an educational institution, the college needs to be alert and vigilant about its obligation to reinforce the significance of an ethical mindset and a compassionate outlook, without which the entire teaching-learning process becomes irresponsible.
- In this technologically revolutionized world, overload of and easy accessibility to information brings with it the risk of reducing the teaching-learning process to a mere dissemination of facts. The challenge lies before the teaching fraternity to revisit the conventional pedagogy so as to establish connections between information, knowledge and wisdom as well as its applicability and incorporate the same in teaching methodologies.
- To motivate students to develop a deeper sense of critical and analytical thinking and to cultivate in them an endeavoring passion to remain morally as well as socially correct.
- To encourage research aptitude amongst students and instill an innovation prone thought process.

- To convince the students about the benefits and importance of taking regular admissions instead of external studies.
- There is a growing competition from both upcoming and established institutions.
- There is a rising demand for new and modern learning modules from the students.
- Adjusting to the rapidly changing socio-politico-economic and technological environment is a challenge to be faced.
- Technical constraints are experienced by the college in employing new teaching and non-teaching staff.
- The college has to compete with many universities offering distance education.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The college offers the university affiliated undergraduate and postgraduate courses along with other skill-oriented programmes and Certificate courses.

Every year, Academic Calender is prepared taking into consideration curricular, co-curricular and extra curricular activites. Class-wise time tables also
included time slots for Seminars, counseling sessions, club activities, library
and sports. Each faculty member prepares detailed course plan includingthe text books, reference books, web resources and ICT tools to be used for each topic. It also includes the topics to be covered beyond the curriculum which is then disseminated to the concerned students after approval of academic in-charge. innovative teaching techniques, in addition to the traditional lecture method are adopted to deliver the content. There is optimum utilization of well-equipped computer laboratories for curriculum delivery.

College has 33% autonomy for restructuring subjects where assessment is done by the college. Continuous Assessment of the students are done with the help of tutorial test, journal, practical test, viva voce and the theory exam for these subjects and external examiners are appointed for these subjects by the college and approved by the University for the same. The final marks out of 100 are entered in University portal. Internal Exams, Assignments, Projects, Presentations are part of the Continuous Internal Evaluation of students. The internal exam timetable is prepared by the examination committee and is put on notice board/Google Classroom/college website. Besides this, practicals, orals, Viva-Voce, seminars, assignment and Group discussions were the methods of internal evaluation system. The students maintain the practical journals and the results are certified by the faculty along with HOD. For all other subjects examinations are conducted according to SPPU guidelines.

The curriculum is revised making it consistent with the current requirments of business world. For happy and contended life, extra curricular activites are conducted through enriched curriculum. The students are enriched through various programmes by inculcating various values such as Professional Ethics, Gender Equity.

The feedback of various stakeholders on the ambience of the college and academic performance of the students is collected through Google forms. The feedback analysis report is submitted to CDC and action is taken according to instructions.

Teaching-learning and Evaluation

The college has a transparent admission system which is strictly followed with the norms of the SPPU. A teacher-student interaction system has been initiated for guiding students and solving their problems. The student centric methods, such as experimental learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT-enabled toolsincluding online resources for effective teaching and learning process. Internal and external assessment of Restructuring includes participation of students in tutorial tests, viva voce, Project/Internships and industrial visits. Internal examinations is a time bound activity. Examinations related grievances are resolved at college level with uniformity form all departments. The College Examination Officer (CEO) of the college is the Head of Internal Assessments related grievances all subject teachers, examiners are the member of Internal Assessments related grievances. Any query related to assessment and marks obtained is resolved by the committee. The concerend reachers discuss the issue after considering all the related requirements and then a decision in this regard is taken at college level. Programme specific outcomes are defined and the aim of curriculum delivery is according to there programme specific outcomes. Mesurment of course outcome is the important part. For the continuous internal assessment outcome based education is practiced for the undergraduate students. The internal test marks indicates the performance of the students. Corrective actions are initiated by the concerned teacher if necessary.

The Bridge Course, Remedial Teaching Programmes are conducted regularly in the subjects of Accountancy, Commerce, Economics, English. The Institutional Vision and Mission aims at preparing the below average students to become competent enough to achieve their career aspirations. The college has a well-defined process to cater to the needs of slow learners and enable them to graduate successfully.

Scholar Group is established for the advanced learners College regularly conducts professional development programmes to teaching fraternity for effective delivery of course curriculum.

For improving attendance of the students the parents are communicated about their ward's absence from the class.

The positive student satisfaction survey proves effective teaching-learning process.

Research, Innovations and Extension

The college has a recognized research centre affiliated to Savitribai Phule Pune University. The Research Committee of the college, headed by the Principal, encourages the faculty members to take up Ph.D. Programme, major and minor research projects. It supervises the proposals and monitors the timely completion of the research work undertaken.

The institute has a Research Committee which encourages teachers and students to undertake research. The research aptitude of the faculty members is encouraged by the college. It has reflected in the faculty attending various conferences, seminars and workshops and presenting research papers   while there is also a substantial growth in the number of faculty members awarded with Ph.D. degree.

 Along with regular teaching and learning process, Institute is committed to provide good research environment to faculty and students. Students and teachers are encouraged to participate in Avishkar-Research project competition.

  Innovation, Incubation, and Entrepreneurship Cell provides a conducive environment to stimulate

innovation and an entrepreneurial attitude on campus.

Students are provided opportunities to explore and exhibit their ingenuity through events/programs like; business idea competitions-shark tank, business game further help students explore new ideas. In the last four year, two minor research projects have been completed.

Library is having good number of reference books and journals.

To enrich the course curriculum, some of the department regularly conduct field visits, study tours, collaboration with recognized Institutions and the college has undertaken activities as per the MoU.

For the holistic development of students the College promotes various extension activities through the NSS, NCC, Vidyarthini Manch and Women Empowerment Cell. The activities conducted include social service initiatives, awareness activities, sensitization activities, and commemoration of days of importance

Infrastructure and Learning Resources

College has well established infrastructure for the students and faculties to explore students overall development and

With the process of growth, the college has increased the number of classrooms from 35 to 48 classrooms. The college is using its space for multiple activities by conducting various courses with flexibility of scheduled timings.

An ICT enabled classroom has been added to the already existing ICT enabled Commerce Laboratory and a Conference Hall.

Seminar Halls, Dheknay Conference Hall, Commerce Lab, Reading Room, library, ladies Room, Boys Room

Wheelchair ramps have been made at prominent locations in the college.

High definition CCTV cameras have been installed at various junctions to enhance and ensure security.

A well maintained Gymkhana, Physical Education department, Sports equipment,play ground, indoor games etc

Learning Resources such as library, computer laboratories, Language lab ,Research centre with subscribed national and international journals and magazines

Student Support and Progression

Thpe college aims at providing support to students, by organizing career counseling, workshops and seminars /webinars.

Various platforms such as Vidyarthini Manch, Women empowerment cell, reader's corner, Expert lectures, training, are made available to students to make them employable and prepare them to compete in the various competitions and industries. Around 1194 students placed in the current year in different sectors of employment shows the efforts of college towards the development of the students.

Special support is provided to the socio-economically weaker students, differently-abled students, slow learners and also for advanced learners by preparing and training them to participate in competitions at various University level activities.

College organizes various workshops to guide the students for the higher education in India and abroad. Students are provided guidance for the competitive examinations , Government examinations and any other related to the progression of students to undertake new ventures.

College has established a Grievance Redressal Cell, Unisexual Harassment Cell, Anti-Ragging Cell, Women Empowerment Cell, Placement Cell and Student Council for supporting the students. . Gender sen sitizing activities for boys and male staff have been initiated by establishing "Gender Champions Programme" i n 2015-16

Regular counseling is done by the teachers and support staff to students to overcome the fear of undergoing examination stress or any other social and psychological problems faced by the students.

Governance, Leadership and Management

The College is governed by Gokhale Education Society, a registered body. The Management, Principal and me mbers of the faculty work in co-ordination to formulate and implement its quality policy and plans for assurance and sustenance of quality education in higher education.

The college has a Local Managing Committee, which meets twice a year to review performance and decide upon the steps to be taken for the future growth of the college.

The Principal of the college forwards the list of infrastructural requirements requisitioned by the different departments to the Head office of Gokhale Education Society. After careful scrutiny, it is included in the annual budget of the college and is implemented during the summer vacation.

The college administrative team led by the Principal, comprises of Vice- Principals, Coordinator of IQAC, Heads of the Departments.

Each department is required to make an Annual Departmental Plan at the beginning of every academic year and submit it to the Principal for suggestions to be implemented.

The college makes conscious efforts to build a healthy relationship with its stake-holders namely – Students, parents, alumni, industry etc.

Participatory leadership is ensured at every level to promote a culture of excellence. A fair representation of all the departments, non-teaching staff and students is kept in mind while constituting committees for various aspects of the functioning of the college.

The college has a clear and well-defined system to monitor and evaluate the effectiveness and effective implementation of the policies and plans of the institution. The college ensures that the desired objectives are being achieved through the constitution of the IQAC.

The committees of the college are constituted with a judicious mix of senior as well as junior members so that the younger members of the faculty imbibe the ethos and work culture of the college and get groomed for leadership. The middle order faculty members with potential are groomed for leadership roles by entrusting them with the responsibility of office work. The college recognizes Best Employee and Best Teacher in the college to encourage the members of the staff.

The Principal receives the feedback from various stakeholders with regards to the teaching quality, curriculum, extra-curricular activities and infrastructural requirements and communicates it to the members of the Local Managing committee.

The appraisal report of faculty is made by the concerned Head of the Department on the basis of his or her yearly achievements, discipline, quality etc. and is then submitted to the Principal.

The college accounts are audited twice a year by an internal auditor and once a year by an external auditor and an approved Chartered Accountant. The Government grants are also audited by the Audit Department of the State Government.

The IQAC has been actively functioning in the college since year 2004 with focus on academic and administrative excellence.

Institutional Values and Best Practices

The college vision aims at holistic development of the student and faculty along with enhancement of the institute.

The G.E.Society works on the principle of "Above Self Above Politics". The Objective of our management is to create quality citizens and raise the dignity of teaching profession.

Participatory leadership is ensured at every level to promote a culture of excellence. A fair representation of all the departments, non-teaching staff and students is kept in mind while constituting committees for various aspects of the functioning of the college.

The Best Practices of the college includes

1.   The best practice of Restructured Programme as an innovative curriculum practice reflects a perfect blend of academic flexibility (due to 33% autonomy) and control (supplemented by University Rules and Regulations). The Restructured Programme

creates awareness and conviction amongst students that self employment can prove to be the most rewarding career choice

2.   Innovation and Incubation cell for promoting research for the betterment of the society.

3.   Entrepreneurship Cell to encourage students to become Entrepreneurs.

4.   NSS and NCC to enhance their social and life skills

5.   Vidyarthini Manch and Women Empowernment Cell to empower the girl students.

6.   Various Seminars, Workshops, Guest Lectures are organized for updating practical application of knowledge.

7.   Remedial teaching, Bridge course for Weak and Slow learners and Scholar Group Activity for advanced learners.

8.   Implementation of Earn and Learn Scheme.

9.   Conduct of curricular and Extracurricular activities

10. Readers Club

11. Language Lab

12. Student Welfare Cell

13. ISO certification

14. Provision of Platform for show casting the skills through Commerce Week and Eureka. The mega events are organized along with the annual social gathering.

The college has rich biodiversity on the campus and the college has consciously maintained balance between green spaces and the concrete construction.

The strengths of the college can be enlisted as a continual academic excellence, remarkable overall performance by students in academics, sports and extra-curricular activities, highly qualified, experienced and dedicated faculty, motivating and dynamic leadership of the management and the existence of tradition, modernity and a human touch in its working.

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2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOKHALE EDUCATION SOCIETY'S B. Y. K. (SINNAR) COLLEGE OF COMMERCE, NASHIK
Address	Gokhale Education Societys B.Y.K. (Sinnar) College of Commerce, Prin. T. A. Vidyanagar, College Road, Nashik -422005
City	Nashik
State	Maharashtra
Pin	422005
Website	www.bykcollege.com

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	V. N. Suryawanshi	0253-2572520	9923037710	0253-2578832	gesbyk@gmail.com
IQAC / CIQA coordinator	Mrs. Leena Milind Bhat	0253-2312520	9822853035	-	leena.bhat10@gmail.com

Status of the Institution	
Institution Status	Grant-in-aid

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	

State	University name	Document
Maharashtra	Savitribai Phule Pune University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	29-11-2006	View Document
12B of UGC	29-11-2006	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Gokhale Education Societys B.Y.K. (Sinnar) College of Commerce, Prin. T. A. Vidyanagar, College Road, Nashik -422005	Urban	5	7258.84

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BBM,Commerce	36	HSC Passed	English	256	246
UG	BCA,Commerce	36	HSC Passed	English	256	248
UG	BCom,Commerce	36	HSC Passed	English	2880	2597
UG	BBA,Commerce	36	HSC Passed	English	512	500
PG	MCom,Commerce	24	B.Com Passed	English	360	308
Doctoral (Ph.D)	PhD or DPhil ,Commerce	48	M.Com Passed	English,Marathi	28	20

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	3				11				24			
Recruited	3	0	0	3	9	2	0	11	4	5	0	9
Yet to Recruit	0				0				15			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				30			
Recruited	0	0	0	0	0	0	0	0	2	26	0	28
Yet to Recruit	0				0				2			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				43
Recruited	27	9	0	36
Yet to Recruit				7
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	10	3	0	13
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	4	0	0	5	0	0	4	6	0	19
M.Phil.	2	0	0	0	0	0	1	5	0	8
PG	4	0	0	8	2	0	4	5	0	23
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	11	0	11
M.Phil.	0	0	0	0	0	0	0	8	0	8
PG	0	0	0	0	0	0	16	29	0	45
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	1	0	0	1

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1771	0	0	0	1771
	Female	1624	0	0	0	1624
	Others	0	0	0	0	0
PG	Male	106	1	0	0	107
	Female	194	0	0	0	194
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	3	0	0	0	3
	Female	1	0	0	0	1
	Others	0	0	0	0	0
Certificate / Awareness	Male	192	0	0	0	192
	Female	128	0	0	0	128
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	203	245	208	177
	Female	196	185	170	142
	Others	0	0	0	0
ST	Male	73	74	65	53
	Female	47	46	37	27
	Others	0	0	0	0
OBC	Male	539	564	509	456
	Female	567	587	584	464
	Others	0	0	0	0
General	Male	1036	1165	1186	1078
	Female	955	1021	1053	978
	Others	0	0	0	0
Others	Male	139	152	132	98
	Female	144	149	130	116
	Others	0	0	0	0
Total		3899	4188	4074	3589

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	1. The college has restructuring programme. It includes the practical approach to explore the subject with practical application. The curriculum is designed in such a way that it is suitable for the corporate sector to easily adapt it. The courses covers various subjects Applied Statistics, Banking and Finance, Computer Applications, Cost and Works Accounting, Entrepreneurship Development, Industrial Organization and Administration, Integrated Rural Development, and Public Relations. With a project in the final year. 2. The courses are categorized into different sectors of markets such as Banking, Costing, Integrated rural development, Computer application, public relation, Industrial organisation

	and development, Entrepreneurship development. These courses are restructured in order to bring a multidisplinary approach in the field of commerce education. 3. The College will implement and provide courses involving flexible and innovative curricula as per the list approved by the University. The college boasts of a very active and vibrant NSS and NCC, Parivartan club and Scholar Group. 4.The college will adhere to the 4 year curriculum framework with multiple entries and exits as provided by the University. The college already has a well established framework for offering elective courses in which student strength varies every year, hence is completely prepared for this concept of multiple entries and exits.
2. Academic bank of credits (ABC):	1. The college follows the guidelines given by the UGC and Savitribai Phule Pune university. It completely adheres to the curriculum framework and syllabi as approved by the University from time to time. The College is fully prepared to implement Academic Bank of Credits framework as approved by the SPPU. The college has already created ABC id's of the student from Academic Year 2020-21. The credits of the students have been credited in the ABC since 2020-21. 2. The college offers elective courses where students choose the courses they want to opt so that college will be able to offer the multiple entry, multiple exists options and collaborations with other college, University and international institutions regarding the same. College has revised the courses and developed required infrastructure for the implementation of the said courses. 3. Restructuring Programme and Vocational Programme is already implemented in the college since 1983. This has improved the enrolment ratio and enhanced employability skills among the students and resulted into higher employment. 4. The college is prepared for blended mode of teaching-learning pedagogy as expected in the NEP 2020. Computer labs & ICT classrooms are available. 5. E-Resources of learning are developed and made available to students and faculties 24 X 7.
3. Skill development:	1. The college undertakes Value added course, Skill development course and a course in Environment awareness as per the guidelines of the university at both graduate and postgraduate level 2 Certificate courses such as Artificial Intelligence, Corporate

	Communication, Employability Skills and Cyber Security are taken at both undergraduate and post graduate level to enhance the technical, communicational and soft skills of the students 3. The college offers its students elective skill Enhancement courses as per their aptitude, curriculum and which are best suited to their needs. In addition to these course, the college also offers participation in seminars and workshops which also aim to develop discipline related skills and hands-on approach. 4. The college runs the vocational courses with Advertising, sales promotion and sales management and Computer application to improve the application based approach towards the subject.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	1. The college is prepared to implement NEP by adopting multilingual teaching. The college has already adopted local language Marathi, National language Hindi and English as a medium of instruction. 2. The college is prepared to execute Various courses like Yoga, and health science related to health and general wellbeing. 3. The college has well equipped computer and Mathematics lab for the execution of courses related to STEM. 4. The college already has restructured Programme, Vocational course and professional courses related to management and administration. The college effectively implements these programmes with the objective of developing skills 5. Active NCC and NSS units of the college undertake various camps and physical training programmes for imbibing ethical values and developing physical fitness. 6. The college has separate English department and Marathi department. 7. Research Centre is already established and is well equipped to run various research courses
5. Focus on Outcome based education (OBE):	1. The College has established a robust and credible continuous evaluation and internal assessment system to constantly monitor the progress of all its students including their regularity. Based on this assessments the faculty plan their intervention to help the weak students and slow learners so that they can also cope with regular students. 2. In order to create the best teaching-learning environment for its students the college has completely implemented the classroom teaching-learning pedagogy. The approach of the faculty is to constantly monitor whether the learning objectives and learning outcomes are being achieved or not and accordingly take necessary steps to ensure

	that all students learn the necessary expertise, knowledge, skills and capabilities. 3. The evaluation system is based on internal evaluation by college and external examinations by university. Continuous evaluation helps in reducing the gap of teaching and knowledge obtained by the students. 4. Restructuring course of our college ensures that the students also obtain the practical knowledge/skills of the subjects. The practical approach by offering projects, field visits and internship programme as a part of the course increases the expertise of these students.
6. Distance education/online education:	The regular lectures / practical are conducted in the classrooms and laboratories. The college follows online mode of teaching-learning for several events like remedial teaching, induction programme for students, college fest, annual day, departmental meetings, meetings with alumni, departmental fests, invited lectures, Workshops etc. It was online learning by which our faculty was able to organize talks by several eminent personalities for the benefit of students under the prestigious College Scheme. Principal and administrative staffs were able to hold their meetings with students and staff members through online mode and resolved their problems regarding teaching learning. The pandemic has increased awareness and reach of online education. The Faculty of the College is also involved in creating E-Content, which can be accessed not just by our own students but also globally. Faculty lectures are available through YouTube for the benefit of students worldwide. Textbooks, reference books, research journals, and a lot of supplementary reading materials can be accessed very easily. E-content/Subject Notes are available on our college website which students can access any time. The faculty of our college also conducts online classes when necessary for the betterment of the students. Add on / Value added courses / Skill development courses also conducted by online mode.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The Electoral literacy Club (ELC) has been set up since 2021 in our college. Activities of the ELCs of College are managed by the Student development

	board and National Service Scheme units. The Principal is the Chairperson of the Electoral literacy Club (ELC) with the SDO as the Faculty Coordinator. Two students are also appointed as student coordinators. The primary objective of the Electoral Literacy club is to motivate the students to participate in democratic duties which include casting votes in elections.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Dr. Shashikant Khemnar, Student Council in-charge, is appointed as co-ordintator for Electoral Literacy Club by the College for the academic year 2022 to 2024. Mr. Gandhar Sardeshpande(male student) and Ms. Vruddhi Sanghvi (female student) is appointed as students' co-ordinator by the college for the academic year 2022-2023. An Electoral Literacy Club is a platform to make students aware through various activities and hands-on experience. Club also takes an intiative to sensitize the students on their electoral duties and familiarize them with the electoral process of voters registration and voting in various elections.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The ELC of our college has taken initiative in organizing the awareness campaign for the new voters and has inculcated the importance of participating in the democratic activities by the students. The NSS volunteers and the members of ELC were encouraged to stage the street play in the village where the special camps were organized. The ELC has taken initiative in organizing the voters registration camp for the students who have completed the 18 years of age by coordinating with the District Election Officer. The ELC invites the experts from the District Election Office for the voters awareness guest lectures for college students. Teaching members of the staff of the college participate in the state assembly elections as well as in the parliamentary elections by working as the presiding officers and election officers at various other levels. The non-teaching staff participates in the assembly and parliamentary elections by working as the level 3 and level 4 employees.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in	1. Awareness in the institution and in nearby areas, 2. Voters Pledge 3. Expert lecture, street play etc organized awareness programme in the adopted village by the NSS unit and ELC. These activities highlighted the contribution of advancing democratic

electoral processes, etc.	values and participation in elections. https://drive.google.com/file/d/1-c1JqSWonueo0ts3GkhEL7XHvFdc55Dd/view?usp=drive_link
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Voter registration of Students above 18 years who are yet to be enrolled as voters in electoral roll, College ELC organized voter registration camp to register eligible students with the help of District Election Office.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
3899	4188	4074	3589	3546

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 62

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
54	55	61	60	62

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
31.93	17.47	15.53	56.32	70.73

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The Institution ensures effective curriculum delivery through a well planned and documented process. The curriculum prescribed by the SPPU is observed strictly. Apart from this the college has designed ways and means to reinforce the teaching-learning process.

In each academic year, IQAC prepares academic calendar. The curricular, co-curricular and extra-curricular events are aligned with the college academic calendar. Academic calendar includes various seminars, NSS activities, programmes conducted by Vidhyarthini Manch and Women empowerment Cell, annual days, Eureka and Technomohatsav conducted by BBA students, guest lectures, workshops, industrial visits, The tentative dates for internal and university exams are indicated in the academic calendar. The final university exam schedule is also displayed on students' notice boards. In case of unseen conditions, academic calendar is modified and revised as per the instructions of Principal of the College.

The library is informed of required text books, reference-books and e-journals for the forthcoming academic year. The rich collection of books, magazines, CDs on academic, life skills and other areas of life are available for holistic development of staff/students.

Class-wise time tables include time slots for seminars, counselling sessions, reader's club activities, library and sports. Time tables are prepared for each faculty member reflecting the workload. Each faculty member prepares course file which includes timetable, teaching plan including the text books, reference books, web resources and ICT tools to be used, previous question papers and previous performances. After the completion of the semester it is updated with analysis of students' feedback, suggestions and justifications.

New and innovative teaching techniques, in addition to the traditional lecture method are adopted to deliver the content. Employing learner-centric techniques such as peer learning, collaborative learning, group discussions, power point presentations, video lectures, chart preparation, role play, quiz etc., has encouraged students' active participation. There is optimum utilization of well-equipped computer laboratories for curriculum delivery.

College has 33% autonomy for restructuring subjects where assessment is done by the college. Continuous Assessment of the students is done with the help of tutorial test, journal, practical test, viva voce and the theory exam for these subjects and external examiners are appointed for these subjects by the college and approved by the University for the same. The final marks out of 100 are entered in University portal. Internal Exams, Assignments, Projects, Presentations are part of the Continuous

Internal Evaluation of students. The internal exam timetable is prepared by the examination committee and is put on notice board/Google Classroom/college website. Besides this, practicals, orals, Viva-Voce, seminars, assignment and Group discussions are the methods of internal evaluation system. The students maintain the practical journals and the results are certified by the faculty along with HOD.

The subject teachers communicates the submission dates for Assignment, Power Point Presentations, Viva Voce and Practicles . The internal assessment is carried by subject teacher . This system helps teachers to find areas for improvement for all categories of students. The positive feedback from stakeholders prove efficiency of the curriculum delivery.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 21

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses

of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 51.29

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
2793	2736	2658	1470	240

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

1. Professional Ethics

Professional ethics are essential for building trust and credibility with clients, colleagues, and the wider community. It also helps to maintain the integrity and reputation of the profession, and ensures that professionals are held to account for their actions. 7 lectures were arranged for this purpose by CMA Ravindra Devdhar,, C.A. Mrs. Neha Gosavi, C. S. Darshan Talikot, Mr. Paresh Deshmukh, Engineer Sumant Joshi, C. A. Sanjeevan Tambulwadikar, CMA Deepak Joshi from Nashik, C. A. Pranav Kulkarni from Dubai Mr.Sarang Tembe, from Mumbai.

2. Gender

Gender awareness aims at increasing general sensitivity, understanding and knowledge about gender equality. It is need of the hour to have gender awareness which helps students in making connections to people around them and gain self confidence, wellbeing, peer acceptance and social support. To match the academic choices with their abilities various programmes were conducted for students. The feedback forms for these programmes had shown that these programmes have helped in improving self image of girl students. Gender sensitisation involves understanding and challenging the existing gender roles streotypes and biases that are prevalent in the society.. Gender Sensitization is done through NSS and NCC programmes. Various lectures are arranged for bringing attitudinal change in the perspctive of

the students.

3. Human Values:

To create scientific approach and social awareness among the students, lectures and quiz, essay writing , etc. are held. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Guest lectures on value education have been organized for students. National festivals like Independence Day and Republic Day serve as a platform to enliven patriotic and moral values. Different social activities have been initiated by the college like Health and Hygiene awareness programs, Medical check-up camps, AIDS awareness programs, Voter's awareness program, Road safety Campaign, Blood donation camps, etc. Today, inculcation of human values are important in life. Honesty, integrity, love and happiness are some of the destination values that human beings should live with. It is absolutely important to teach these values because these values shape their attitudes, beliefs and ideas and help them develop into morally strong individuals. It has been observed that students many times attach happiness with money. Keeping this in mind online sessions by Dr. Sucharita Gadre, a senior research psychometrician working in Jnana Prabodhini's , Pune was held.

4. Environment and sustainability

N.S.S. and N.C.C. promotes environmental protection through various sustainable development programs. Every year, N.S.S. unit undertakes a host of activities in the nearby villages during the special camps. In these camps, N.S.S. organizes various environment related programs including tree plantation, village cleanliness, plastic free drive, Poster Competition, Debate Competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, biodiversity, environment and sustainability. Different activities have been initiated by the college to save environment such as Cleanliness Campaigns etc. Various programs were organized as a celebration of various days like World Environment Day, N.S.S. Day.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 34.11

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 1330

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 97.85

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
1391	1484	1446	1469	1447

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1492	1492	1460	1492	1460

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 77.06

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
748	784	714	676	611

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
913	923	913	923	913

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 72.2

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Student centric Methods

The college has student centric environment to achieve the desired learning outcomes.This is done by teaching methodology through different modes of teaching like experiential, participatory learning and problem-solving techniques

Experiential Learning:

Along with regular Assignments, seminars, presentations, workshops and webinars, the final year students of are required to work on a **project** based on the subject of their specialization.**Industrial Visits** and **expert guest lectures** are arranged to explore the practical aspects of the corporate and social world . This enables practical feasibility for application of knowledge among the students to adapt themselves in the corporate world.Remedial teaching and bridge course are conducted to map up the weak students.

Participative Learning:

The annual **college magazine Vyavaha**r and periodic **Ascent** encourage students to contribute Articles, Poems, Essays and other articles on current issues thus providing an outlet for their creative and literary expressions. The teachers employ interactive and participatory approach creating a sense of responsibility towards learning. Students participate in various competitions in and outside the college. Interactive instructional techniques like focus group discussion, quiz, commerce week, Eureka, Technomohatsav, Cultural Programmes, readers corner is kept open for the students to participate.

Problem Solving Methodologies:

The role of the teacher has changed from teacher to mentor. **Case studies Methodology** is adopted to develop problem solving abilities. Childrens are counsel to deal with studies and stress. Teachers prepare modules on important topics which are produced and recorded by them and made available for students online.

The use of ICT by teachers in classrooms apart from enabling students to keep pace with the contemporary digital and virtual world has helped the college to create a student centric learning approach. College Website, YouTube, E- mails, Whats App group, Zoom and Google classrooms are used as platforms to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments, make presentations, address queries, mentor and share information.

Internet and Wi-Fi facility is made available to all the students on demand. The library also provide access to computers and on-line journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Anti-plagiarism software is used to check authenticity of Research students' who submit their thesis. Photocopying facility is also provided. Every teacher is necessarily required to upload internal assessment marks in addition to the feedback on the course and the class that they taught on their university marks entry login. On the other hand, the students' get all their academic information on the student's university portal provided by SPPU.

Online tools with ICT for teaching;

Teachers use modern techniques for teaching and learning process;Online tools are used to enhance the quality of teaching-learning like

1. Google classroom is used to manage and post course related information- learning material, quizzes, assignments, etc.

2. Power point presentations, Google Slides and videos are prepared by the teachers to develop e content.

3. Study material is uploaded in respective google classroom

4. Online quizzes are conducted.

5. webinars are organised.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 84.64

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
69	69	69	69	69

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 76.71

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
53	48	42	41	40

File Description	Document
List of faculties having Ph. D. / D.Sc./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	**View Document**
Institution data in the prescribed format	**View Document**
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

BYK College of Commerce is affiliated to Savitribai Phule Pune University. The examination system of the college inclusive of syllabus designing, setting of the question papers, conduct of examination is as per the rules and guidelines issued by Savitribai Phule Pune University for compulsory subjects and for Restructured subjects the college conducts the examinations as per the prescribed forms and schedules under restructuring programme.

Guidelines regarding the assessment and evaluation process of performance of students is communicated to the students. The internal assessment is carried out in a systematic manner as prescribed in the academic calender.

Assessment Of students includes

1. Internal Assessment:

Internal assessment is done by adopting the following

- Tutorial internal test,
- Assignments
- Presentations
- Viva-Voce.

2. Final University examinations are conducted as per the guidelines of University

3. Restructured courses are blended with both Theory and practicals.

Internal and external assessment includes participation of students in tutorial tests, viva voce , Projects/internships and industrial visits.

Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient.

1. Continuous internal assessment through internal test, home assignments and periodic evaluation of projects is done.

Internal examinations is a time bound activity. Exam related grievances are resolved at college level with uniformity form all departments.

A] Internal Assessments related grievances:

The College Examination Officer (CEO) of the college is the Head of Internal Assessments related grievances all subject teachers, examiners are the member of Internal Assessments related grievances. Any query related to assessment and marks obtained is resolved by the committee. The subject teacher discuss the solution of the question paper and the expected answer with the student., The concerned teachers discusses the issue after considering all the related requirements and then a decision in this regard is taken at college level.

2. Examination department handles the issues related to exams. Proper guidance is given to the students for their better clarification.

3. Students are required to fill rechecking and revaluation form for grievances related to internal exams.

The overall procedure is transparent.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Program outcomes, program specific outcomes and course outcomes for all programs offered by the college are stated and displayed on website and communicated to teachers and students.

1. Program Outcomes(POs): It represents the knowledge, skills and attitudes the students should have at the end of a course completion of their respective engineering program.

2. Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

3. Program Specific Outcomes (PSOs): These are statements that define outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability.

Program Outcomes (POs), Program Specific Outcomes (PSOs) and course outcomes are communicated to the stake holders of the program by the following procedures.

i) POs and PSOs are approved by the Central Planning & Co Ordination Committee.

ii) POs and PSOs are available on the College Website.

iii)POs and PSOs are displayed in prominent locations of the campus for staff, students and public view.

iv) POs and PSOs are displayed in various Departments and Department library.

v) During the induction program for students and faculty meeting POs and PSOs are communicated.

Course Outcomes (COs) are framed by the course designing committee. The course outcomes and their mapping with program outcomes and program specific outcomes are elaborately discussed and derived by the course designing committee members.

- COs are communicated to the students during the introduction class itself.
- During the discussion of the course, the outcomes of the course are also focused. During the commencement of each unit and after the completion of the unit, the course outcomes are reviewed

Monitoring the progress of the students and communicating them during the progress of the course

1. During every class hour an environment is provided where teacher closely interacts with the students and the student freely expresses his difficulties. Assignments are provided in between the internals and class tests.The performance of the students are communicated along with necessary counselling to check whether student has assimilated knowledge about the subjects that were taught.

2. The internal test marks indicates the performance of students. Corrective actions are initiated by the teacher and students if necessary.

3. Based on performance of students in internal exam , presentations and Viva Voce, the internal marks are allotted for each student in accordance with the examination pattern. Students can check the internal marks during the allotted date in the college.

4. The average pass percentage of the class in the end semester examination is also an indication of the general progress of the class as a whole.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

Attainment of Course Outcomes

 In the Outcome Based Education (OBE), assessment is done through one or more than one processes, carried out by the department, that identify, collect, and prepare data to evaluate the achievement of course outcomes (CO's). The process for finding the attainment of Course outcomes uses various

tools/methods. These methods are classified into two types:

- Direct methods
- Indirect methods

· Direct methods display the student's knowledge and skills from their performance in the class/assignment test, internal assessment tests, assignments, semester examinations, seminars, laboratory assignments/practicals, mini projects etc. These methods provide a sampling of what students know and/or can do and provide strong evidence of student learning.

· Indirect methods such as course exit survey and examiner feedback to reflect on student's learning. They are used to assess opinions or thoughts about the graduate's knowledge or skills.

Following tables show the various methods used in assessment process that periodically documents and demonstrates the degree to which the Course Outcomes are attained. They include information on:

 a) Listing and description of the assessment processes used to gather the data

 b) The frequency with which these assessment processes are carried out

Measurement of Course Outcomes for the Continuous Internal Assessment:

In our college, outcome-based education is being practiced for the undergraduate students.

All the questions in continuous internal assessment tests and components are mapped with course outcomes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 86.35

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1027	1319	1251	1017	859

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1329	1425	1287	1226	1071

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.75

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 1.8

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	1.80

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

The college is dedicated to cultivating a culture of innovation and creativity, with a focused commitment to nurturing a comprehensive development of students. For this college conducts various activities to encourage the students for innovation and creativity. Following are the initiatives taken by the college:

• **Ecosystem for innovations**

1.   The college has established 'Innovation & Start-up Cell' as per the norms of Centre for Innovation, Incubation & Linkages at Savitribai Phule Pune University, Pune on 29th July, 2021. Under which sessions by successful entrepreneurs are arranged.

2.   College motivates students to take part in 'Avishkar Competition' organized by Savitribai Phule Pune University. This platform helps students to showcase their research and innovation skills .

3.   The college has started scholar group on 17th December 2019 activity to provide a platform for brilliant students to enhance their skills and performance in order to be successfully in their field. The members for the group are selected based on their academic performance. Students securing the best grades across all the classes and courses are notified about scholar group activity. To motivate and further nurture the various skills of students, this group is going to helpful.

4.   Various competitions are organized for the students specially Poster making competition, Quiz competitions . It provides a platform for the students to express their ideas, views and opinion on the various topics related to ecosystem and Indian Knowledge System.

5.   Techno Mahotsav organized every year. The purpose of Techno Mahotsav is to provide the platform to the students for technological ideas, innovations. This Mahotsav very popular especially among the computer subject's students. Various kind of software ideas, knowledge are shared by the students.

•   **Transfer of knowledge**

1.   Guest lectures- College conducts guest lectures on various topics to provide students with insights from experts and professionals in various fields, offering them exposure to real-world experiences and perspectives. This enriches their learning experience and helps them gain practical knowledge beyond their textbooks.

2.   Seminars- To disseminate and exchange of knowledge among students seminars on different topics are organized by the college. This helps in fostering an environment for interactive learning and idea sharing.

3.   Industrial Visits- To acquire practical knowledge about specific industries or processes industrial visits are organized by the college. This helps in enhancing their understanding about the business and preparing for future careers.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 19

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
3	11	1	2	2

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 1.63

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
14	17	14	29	27

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.3.2

23-11-2023 11:04:52

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.29

3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
03	11	01	02	01

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

The College plays a pivotal role in creating a positive environment for students to engage in extension activities and ensuring that these experiences contribute to their holistic development and societal impact and to understand the responsibility towards society, 'Parivartan Club' was started in the college in 2016 and it is functioning till today. The objective of the group was to visit different social working organizations in and around Nashik, study its working, spend time with the people there and conduct activities with different group members. Each visit had a specific motive and provided a unique learning opportunity for the students and it is also developing holistic approach in them.

The following activities were conducted during the period:

1. A visit to Orphanage 'Nirarshreet Anath Balgruh' (Home for an orphan children) on 6th October, 2018

2. A visit to Vriddhashram (Home for the aged) was arranged on 8th December,2018
3. Distribution of breakfast to poor people Godaghat (old Nashik)
4. A visit to Multiple Disability Centre [NAB] on 16th October,2018
5. Tree Plantation Activity on 7th August,2019
6. Distribution of Mineral water to flood affected people on 14th August,2019
7. A visit to National Association for Blind on 3rd October,2019
8. Distribution of masks during pandemic Covid-19
9. An online entertainment program for the students of NAB on 24th October,2020
10. Cloths Distribution Activity to poor people
11. A visit to Vriddhashram (old age home) "Dayasagar Social Trust" Takali Road on 25th February,2021

In addition to above activities the college organizes a number of extension activities to promote institute-neighborhood relations under which students and staff participate voluntarily in community to sensitize the students towards community needs.

1 During pandemic of Covid-19 the college has implemented the following activities for the society-

- Covid Vaccination Drive was organized in the college in collaboration with Civil Hospital Nashik on 29th October,2021 and 30th October, 2021
- Street Play, a social message is given by the street play about how to fight against Covid 19.

2. 'EkHaatMadaticha' (One Hand Help) activity under which students and staff members collected groceries, stationaries etc. and distributed it in the Adhar Ashram (Orphan Home).

3. 'Spit Free Society' campaign was organized where awareness created in the society about how spit free society become healthy and clean.

4. 'Tree Plantation Programme' is conducted every year by the college.

5. Blood donation camp was organized by the college in collaboration with Arpan Blood Bank, Nashik

6. Fit India Campaign 2.0 was organized by the college in academic year 2022

7. Aids Awareness Programme was conducted by the college in the society in 2019

8. The college organized Clean Nashik Campaign every year

All these mentioned activities have positive impact on the students and it developed student community relationship, leadership skill and self-confidence of students. These activities facilitated the enhancement of student's social quotient and fostered a sense of responsibility towards society within them. It also helped in cultivating hidden qualities of students and created awareness among students and develop their holistic personality.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

B.Y.K. College is pioneer college in the Commerce education in the Nashik District. It has been tradition of the college to put special efforts in college activities specially curricular and co- curricular and other activities.

As the subject knowledge and with the expertise in application of knowledge,the work of the teachers of the college is recognised by well known originations / institutions.

Following are the details of the various awards

- Prof. Dr. H.P. Wangarwar awarded for Spit Free India Campaign On June 5, 2020, our college started a campaign called "Spit Free India Movement". Sambandh Health Foundation, Delhi and B. Y. K. This campaign was implemented in association with College of Commerce, Nashik. This campaign was completely online and the campaign was successfully conducted following the rules of lockdown. In this campaign, a link was shared to maximum number of citizens and there was a short video in that link. The video was regarding the spread of virus due to spitting in public places . After watching that video, some questions were asked and after answering those questions, the citizens who will participate in this campaign were sent a certificate by mail (E-Certificate). Through this campaign, the team worked to spread awareness among 3,296 citizens. He has been felicitated with a gold medal and a leadership certificate by Sambandh Health Foundation, Delhi for his spontaneous participation in this campaign.
- Dr. Vaishali Bhagwat Patil awarded for the Best Research Paper award, from Knowledge Reasearch Academy, Coimbatore.
- Dr.Pallavi Joshi, Dr.Sushumna Kane, Dr.Yogini Dixit, Dr. Sonali Chindhade awardedfor appreciation for completing Ph.D. by Ishwar Nagari Sanstha Nashik ON 3RD Jan 2019
- Dr. Chintamani Avinash also awarded Best Research Paper Award in the subject of Commerce. From DHANRAJ BAID JAIN COLLEGE, Thoraipakkam, Chennai – 600 097. Dr. Leena Milind Bhat awarded for the Teacher Training Award from ISTD, New Delhi under the IQAC Quality Excellence Award.
- B.Y.K. College of Commerce wonQuality Excellence Award from ISTD, New Delhi
- Dr. Prasad Kulkarni Awarded for the Best Teacher from the round wellKnown Institute of the Nashik City Sarvajanik Wachnalay, Nashik in short it is called SAWANA Award.
- Dr. Leena Milind Bhat also awarded with the Mahila Gaurav Purskar in Education field. It is well Known award in the field of Mahila Gaurav awared by the Suprem Foundation and Red Cross.

- Dr. Sonali Chindhade awarded for the her work is recognized in the field of social service from Rotary Club of Nashik.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 80

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
24	05	16	23	12

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last

five years.

Response: 10

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

Physical Facilities-

In B.Y.K.College there are established systems, procedures for maintaining and utilizing support facilities such as computer laboratory, library, gymkhana, computer, classrooms etc. The college has adequate physical and academic facilities required as per the UGC guidelines to run different academic programmers smoothly. The campus area is 11920.84sq.m. with building construction of 7258.84sq.m. The various departments of Commerce and Management are located in the separate blocks. All the departments have supervisors and staff daily, periodically for the maintenance of physical, academic, support facilities. They help to keep the equipment, machines in working condition. The college has CCTV, security and fire extinguishers installed at various places within the building.

The following are the details of the maintaining and utilization of the facilities:

1. Classrooms- These are utilized as per the regular time table of all the departments provided with ICT tools for further academic development of students. Cleanliness and monitoring by the institute supervisor is its feature.

2. Laboratories (Computer Department) -The department is maintained and upgraded with the necessary equipment. The teacher is the lab in-charge who also keeps the record of utilization of the equipment, computers and the required material. The contract is given to Hi Tech Pvt. Ltd.

4. ICT-The College is well-equipped with the physical and technology enabled infrastructure to supports to smooth running of existing academic programmesand administration. There are 06 ICT enabled classrooms and 03 ICT laboratories.

There are well furnished 45 classrooms with spacious seating arrangement including qualitative furniture. Cleanliness, light and ventilation facilities are maintained. Black boards and white boards are available in the classrooms, for the students to present PPTs, especially the specialization subjects. The Principal's office, administrative block and the seminar halls too are provide with ICT components.

5.Library –The college consists of a two storied library consisting huge collection of more than 1,00,000 books, e-resources, UGC network resource center for providing internet access to the users for study,

teaching, research and evaluation work, NBM with reading room and internet facility. Services like the Institutional Repository, OPAC. Bar coding of books, Book Banks, Interlibrary Loan, e-content development help, orientation, information literacy is provided.

8.Playground and Sports Facility: - The college has a spacious playground. Various facilities are available for sports, gymnasium, indoor and outdoor games and yoga so that maximum students can participate. The achievements are in the form of winning medals, trophies and awards . The norms set by the Sports Authority of India and various Indian Federations Gymkhana Senior Office, Gymnasium are followed. There is a flag hoisting stage, playground of 5 acres, Kusumagraj hall for indoor games, Cricket ground (as per standard) with (3) turf wickets 22 yards. The fitness center consists of a treadmill, 3Gym station and weight lifting equipments. There is a kabaddi ground, basketball court, handball court, badminton court (wooden). There is a multipurpose hall for activities like table tennis. Ample parking area is made available with proper demarcation for two wheeler and four wheeler vehicles of the students and the staff.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 2.68

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	5.14	0

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document	

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

 Library-

The Commerce college library plays a crucial role in the academic and personal development of students and faculty members. Here are some key aspects highlighting the importance of B.Y.K. College of Commerce college library:

The library is functioning on Monday to Saturday from 09.00 am to 05.00 pm

Information Resource: The library serves as a rich repository of books, journals, research papers, and other informational resources related to commerce and business studies. It provides students and faculty access to a vast pool of knowledge that aids in research, coursework, and self-improvement. The library is also equipped with Educational Audio & Video Cassettes, CD ROMs, Back Volumes, Project Reports / PhD thesis etc.

E Content, Institutional Repositary and Research Support: Library is a vital resource for Students pursuing degrees or conducting research projects, the . It offers access to academic journals, databases, and N-LIST necessary for conducting research and producing high-quality academic work. Librarian (As a Coordinator) and teachers (As content creators) contributed for development of University E Portal for SPPU study material. Conducive environment with all facilities for e teaching and Learning are made available in Library with UGC Network Resource Centre.

Various activities are organised by Library for making effective dissemination of information easy for teachers and students like Vachan Prerana Din, Quiz Competition, Book Review, Exhibition etc.

Skill Development: Libraries often offer workshops and training sessions on information literacy and

research skills. These workshops help students and faculty enhance their ability to locate, evaluate, and utilize information effectively. This B.Y.K. College also conducts training program for Library Science Students of SPPU, Pune and YCMOU Nashik. It consists of various modules.

Access to Technology: Library is equipped with computers, internet access, and software applications, Website,enabling students to access e-books, online journals, and other digital resources. B.Y.K.College Library uses user friendly Software for University Libraries (SOUL) as Integrated Library Management Software. It consists of the various modules, sub-modules

Main areas are Acquisition, Catalogue, Circulation, OPAC Serials control and Administration.

Diversity of Materials: Commerce college Library has a wide variety of materials, including textbooks, reference books, periodicals, and electronic resources. Subjects covered are Law, Management, English and Marathi Literature, Research related books, Biographies, social science, Philosophy books for general reading and useful for Personality Development. Students also use Competitive Exam material like MPSC,UPSC, Professional Examinations like C.A. C.M.A. and other. This diversity caters to the different learning preferences and needs of students and faculty.

Collaboration and Networking: Libraries often serve as a hub; it fosters networking opportunities and encourages the exchange of ideas among peers by utilising Inter Library Loan facility with other Libraries.

Academic Excellence: An excellent library contributes to the overall academic excellence of Commerce College. It enhances the institution's reputation and attracts students and faculty who value access to comprehensive resources.

Library Committee functions effectively for making decisions about proper utilisation of the resources. In summary, the Commerce college library is a fundamental component of the academic ecosystem, supporting education, research, and personal development.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Computer lab is well-equipped with branded PC's adequately supported by 32 Mbps leased lines for internet connectivity. It is also equipped with a wide range of licensed system software and application software. The entire campus is connected with LAN Messenger. Computer labs are well connected to the internet help students and faculty to carry out their academic and other work. Lab assistants are available to support students and faculty in their queries.

The institute has total 216 computers with a configuration of Lenovo I3 4 GB RAM =35 ACER 1 core two duos 1 GB RAM, = 35 Lenovo Core 2 Duo 2GB RAM, =80 ACER 2 core two duos 2GB RAM, = 65, ACER Laptop 2 GB RAM= 1 are available.

Softwares: MS Office,Turbo C, Java, JDK, SQL, Dot Net, Python, Oracle, Scratch, Wamp Server, ApacheTomcat,Visual Studio, JQuery, R software are updated as and when required.

LAN facility: 3-Layer Switching (Core, Distributed and Access) model is implemented. Core layer switches in the buildings are connected with the Optical Fiber Ring Network (1.75Km Ring). This core switching is further extended to Distributed Switching for departments. Where 100/1000 Mbps (Gigabit Switches) are installed. As per the requirements of access point 10/100 (Megabits) or 100/1000 (Gigabit Switches) are used.

Wi-Fi facility: IT department extend the complete support to the students. It is made available by setting and installing the Wi-Fi zones at various locations such as Reading halls, Hostels, Department corridors and at the Green lawn area. Staff and Students can access this facility on their Laptops by registering themselves. The institute has currently state-of-art RUCKUS Wi-Fi access points to provide the Wi-Fi internet access through Wi-Fi zones. The institute is planning to extend this further to create and establish a Wi-Fi enabled campus.

Intercom Facility: The campus is well connected with a well planned Telecom Network with intercom facilities is provided. Four additional BSNL land line connections are available.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 86.64

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 45

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 97.32

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
31.93	17.47	15.53	51.18	70.73

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

23-11-2023 11:04:53

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 23.97

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1101	1028	949	772	775

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

> 1. *Soft skills*
> 2. *Language and communication skills*
> 3. *Life skills (Yoga, physical fitness, health and hygiene)*
> 4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Report with photographs on ICT/computing skills enhancement programs	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 23.76

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1194	1445	511	398	1037

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 74.47

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
803	1044	756	602	674

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1027	1319	1224	884	755

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document](#)
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 28.35

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
131	137	47	61	1

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 28

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
5	7	7	5	4

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 720.2

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
914	892	487	544	764

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Alumni Report

Alumni association of B.Y.K. College of Commerce is as old as the college. We do not have a registered association but we firmly believe in joint cooperation and creating an environment for alumni to help us in the development of college and our students, through direct and indirect participation of alumni.

Our alumni are currently working in various MNCs and many of them have chosen entrepreneurial journeys, also many professionals like CA, CS and CWA are currently working at various positions across the globe.

Their contribution through various means.

1. In the academic year 2018-19 books worth Rs. 1,00,000 were donated .
2. Alumni Interaction: With a wide range of experience our alumni provide assistance to aspiring students to shape their enthusiasm into future entrepreneurs and commerce professionals.
3. Placement and Career Guidance: Alumni are working in many organizations at various positions, which helps us to provide placement opportunities to our students with the help and reference of them. They also share their experience and help in preparation of interviews.
4. Campus recruiters: Alumni are the recruiters for their organization, also they refer and promote B.Y.K. College of Commerce to their peers.
5. Entrepreneurship Awareness: Many of our alumni are first generation entrepreneurs who have established themselves in various sectors. In interaction with students they emphasize that their foundation of entrepreneurial journey can be found in their college life.
6. Project Opportunities: Project being an important part of curriculum, Alumni provide innumerable opportunities in their organizations.
7. Alumni Meet: Alumni meet is organized in the month of March which is popularly known as "PAUL KHUNA". It is an important platform for interaction and networking.
8. An Allumini Meet Eureka 2K22 was organized for the students of BBA, BBA(IB) and BBA(CA) . More that 400 Alumni attended the event and shared their memories and experiences with the current students. The Current students awarded them with Trophies as a token of gift.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

VISION

"Our quest is to develop managers and entrepreneurs for tomorrow, possessing managerial skills, acumen and passion to lead their organization to compete in the global environment and emerge as responsible corporate citizens."

MISSION

"Building an entrepreneurial culture through innovative value-based quality commerce education."

NATURE OF GOVERNANCE

The institution follows a democratic and participatory mode of governance in its administration. The Secretary delegates authority to the Branch Secretary & Assistant Branch Secretary who shares it with the Principal who, in turn share it with the different levels of functionaries in the college. CDCs and the Heads of Departments, the heads of various committees and cells along with the staff representatives on higher decision-making bodies play an important role in determining the institutional policies and implementing the same.

PERSPECTIVE/STRATEGIC PLAN

The college has formulated a comprehensive and progressive strategic plan in tune with NEP 2020 , ISO 9001-2015 Quality Standars and College Vision and Mission, to building an entrepreneurial culture through innovative value-based quality commerce education and become a leading teaching institute. For fulfillment of mission the institution has a Perspective/Strategic Plan in place to help it develop in a systematic, well-thought-out and phased manner.

1. The college practices efficient teaching learning procedure.
2. Effective Leadership and Participative management is followed.
3. Constant Internal Quality Assurance System is imbibed for smooth running of college.
4. Ensuring Effective Governance.
5. Student's Overall Development through Participation.
6. Employees Advancement & Welfare.
7. Proper Discipline.
8. Women/Student/Faculty Grievance.

9. Continual development in line with the vision. Promoting research based programmes and events.
10. Collaboration policy by involving stake holders and professionals for fulfillment of our vision and mission.
11. We provide value embedded technical education for all-round development of students.
12. To motivate faculty and students for higher education and research.
13. To strengthen the institute through network of industry, academic and alumni.

PARTICIPATION OF TEACHERS IN DECISION-MAKING BODIES

- In B.Y.K College four Teachers are nominated and appointed as Life Members of G.E Society who work as a bridge between College and Society. This helps the college since the teachers who interact with the final beneficiaries i.e. students can be benefited. Two members from college are elected as senate members who help the smooth functioning of college.
- At BYK the teachers discharge an important role in implementing the vision and mission of the college and play a proactive part in the decision-making process. HOD enjoy considerable administrative and academic autonomy in running their disciplinary units.
- Teachers support the institutional policy through the Staff Academy. They are members of the various committees that are instituted for the day-to-day functioning of the college. Some of these committees are the Examination Committee, the Admission Committee, the Restructured Courses & Vocational Courses Committee, etc.
- Teachers determine admission criteria, examination modalities, journal themes, library practices, various teaching learning innovations and other academic priorities.
- Teachers discharge a pervasive role as motivators and in the institution by steering the NSS unit, the Cultural Event / Function Organizing Committee the Women empowerment Cell, the Scholar Group, the Mentor Mentee Activity Committee and many more.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The perspective plan creates a roadmap for the growth and development of the institution based on vision and mission. Statutory committees are constituted as per the guidelines given by respective authorities. Various committees like admission, examination, sports etc are formed for the smooth functioning of the institution. All these committees take synchronized efforts to achieve the goals through Standard Operating Procedures. Policies regarding functioning of various committees enumerate authorities and responsibilities of persons at every level for systematic functioning. The Vice Principals/Coordinators/HODs are academic heads and Registrar/OS/Head Clerk are the administrative heads who work cohesively under the guidance of Principal. The administrative staff with respective committee members are responsible for admissions, conduction of the examinations, maintaining the records and declaration of the results. The effective and efficient functioning of the institution is ensured through IQAC, Vice Principals / Coordinators/ HODs, Registrar and Librarian. The library advisory committee looks after the approval of the budget, new purchases of books and journals, organizing library activities and encouraging members to use library facilities to the optimum. The institution strictly follows the UGC norms and guidelines for appointments, promotion, and service rules of teachers and librarian. Periodic internal faculty meetings as well as meetings with principal and management review the plans initiated and actions taken to reach the goals. Annual Academic and Administrative Audits ensure the effective and efficient functioning at all levels. The institutional perspective plan states the developmental objectives and specific action plan. It aligns academic and administrative aspects with an aim to improve the overall quality of the institution. It consists of long-term and short-term goals and lists various strategies to achieve the same.

For example to achieve the long term goal "To enhance learning through increased use of ICT and new technology", strategies planned were to use blended learning opportunities, teachers training for using various e-learning platforms, develop effective e-learning approaches for the students, Create a collection of E-books in the library. College aims to facilitate quality and excellent learning experience for a diverse range of learners that will support life-long learning and provide outcomes expected from graduates. The drive towards excellence is instilled among staff members and students by reiterating its importance time and again and has resulted in offering high quality services to our stakeholders. Standardizing routine procedures, and periodical checks through audits and compliances have ensured adherence to our quality standards.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. **Administration**
2. **Finance and Accounts**
3. **Student Admission and Support**

4.Examination

Response: B. 3 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

In B.Y.K College of Commerce welfare is given foremost importance. In connection with this, Existing welfare measure for teaching and non-teaching staff are itemized below: Credit Cooperative Society was established by Gokhale Education Society's Employee and teaching and non teaching staff if BYK College are availing the facility of loan and depositing the amount. Few of the highlights of welfare measures are as follows:

I. Welfare measures for teaching staff

1. Employees Provident Fund as per PF rules

2. Increment of 5000/ for Non Grant teachers after they are awarded with Ph.D. degree

3. Medical reimbursement facility to all the teaching staff

4. Maternity Leave to as per the service rules of the institution and the government.

5. Faculty members are eligible for Earned Leave, Advances salary for CHB teachers, Non Grant teachers and administrative staff is available.

6. Gratuity for the employees of the institution.

7. Credit Cooperative Society

II. Welfare measures for non-teaching members

1. Employees Provident Fund as per PF rules

2. Maternity Leave for women

3. Medical reimbursement facility is provided to all the non teaching staff

4. Free health check-up camps.

5. Free uniforms for class IV employees.

6. Credit Co-operative Society

The college has performance-based appraisal system for the assessment of teaching and non teaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and other extra- curricular activities.

Performance appraisal system for teaching staff:

The teacher, as a person and teacher as performer, is also one of the mandatory assessments for his/her performance is appraised through his/her implementation of innovative methodologies in classroom lectures, tutorials, paper setting and evaluation, updating of materials etc. The performance of the faculty is evaluated based on professional contribution to academics, invigilation duties, contribution to college administrative bodies. The above set performance appraisal report is filled by employee in a given prescribed Performa which includes all the above set related to points and sub points. Filled in the prescribed format is revised by HOD to assess the attitudinal / behavioral / professional aspects of the faculty concerned.

Performance appraisal system for non- teaching staff:

A few strategies are observed in appraising non-teaching staff's performance this includes technical contribution of individuals such as awareness, productivity, quality, willingness to learn, diligence etc. besides they also assess the behavioral aspects like group behavior, acceptability, punctuality etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and

towards membership fee of professional bodies during the last five years

Response: 14.73

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
15	4	5	13	6

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 23.75

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4	30	59	23	7

6.3.3.2 Number of non-teaching staff year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
51	51	43	45	36

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Details of Funds Received

Sr.No	Name of Source	2021-22	2020-21	2019-20	2018-19	2017-18
1	Salary Grant From Govt. of Maharashtra	96248749	66679271	68233339	64565527	59139648
2	Other Grant From State Govt EBC Grant	44500	41450	28469	35600	59737
3	Tuition	5800418	4100762	3792602	4880298	5108839

	Fee,Gym. Fee, Lib.Fee Lab. Fee Etc					
4	Fees And Fines Non-Grant Department	21334499	16919196	17115031	17088475	16048926
5	Fees Collected On Behalf Of University (Exam Fee. Eligibility Fee NSS Fee Etc)Grantable	4697809	2805172	2219495	4677867	4989410
6	Fees Collected On Behalf Of University (Exam Fee, Eligibility Fee INSS Fee Etc)Non Grantable	8669940	3037173	3261571	5772020	5108639
7	Other Misc. Receipts For Maintenance Of The College	41837	9831	558	140026	111850
8	UGC Grant-Women Hostel Final Installment	NIL	NIL	NIL	NIL	NIL
9	UGC Grant For Under Graduate College Dev. Scheme XIITH Plan	NIL	NIL	NIL	NIL	NIL
10	UGC Grant For FIP Account	NIL	NIL	NIL	NIL	NIL
11	Grant Received From UGC For Research	NIL	NIL	NIL	NIL	NIL

	(MRP)					
12	Receipts On Account Of Scholarship Fellowship And Prizes	800194	1203237	815082	2586520	3047125
13	Fees From Non Grant Section	8850148	5642736	8374245	7767575	7307005

Auditing involves the review and verification of financial records to ensure that they are presented fairly and accurately. The institute conducts regular financial audits. The institute has a formal mechanism for internal and external audits. The accounts are regularly audited to ensure financial compliance.

Internal Audit: The internal audit is a continuous process. The finance committee and the Qualified Auditors Mr. Ginde from M/S SV Ginde and Company external resources have been appointed and a team of staff . A methodical verification on quarterly basis is done . The team verifies all payments, receipts, vouchers of the cash transactions, ledgers and cash book.

External Audit: The external auditor/agency appointed by the college performs audit of the financial statements of the college. The financial records are audited by qualified chartered accountants at the end of each financial year. The financial records are certified i.e., income and expenditures, balance sheet and prepared notes to accounts are certified. The Institution publishes audited financial statements on the institution's website as information for the concerned people.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

IQAC has designed the complete teaching learning process for better understanding and implementation. Based on feedback various innovative activities and reforms are introduced. The improvements based on feedback are implemented

Academic Calendar: Based on the University Academic Calendar the college schedules the academic calendar well in advance at the start of the year with ample time frame for the regular teaching-learning process and to accommodate the various events like seminar/ guest lecture/ workshops/ FDP's/ Hands-on-series and many more.

Commencement of Semester: Once the Academic Calendar is made the Semesters starts according to

University norms. During every first semester students are first given proper Orientation.

Subject Allocation to Faculty: The HOD allocated the subject to all the teachers for the concern department based on teacher's strengths and students feedback.

Preparation/Display of Time Table: The time table committee prepares timetable for the academic year according to the workload allotted workload

Preparation of Teaching Plan/Teaching Report: Teachers submit Teaching Plan to the Principal after taking HOD's signature. Teaching Report is submitted at the end of month

Preparation of Lecture: Teachers plan their lecture as per Teaching plan submitted. If the teacher has to make some changes while teaching they are given freedom to make changes..Regular Classroom Teaching along with the other curriculum enrichment activity as per the academic calendar are conducted

Blended Teaching: Apart from regular classroom teaching by the faculty members are enriching the curriculum with guest lectures, industrial visits, and Internships along with extra Co- curricular activities, online extra lectures and competitions

Continuous Monitoring of teaching learning process : HOD's and the coordinators continuously monitor the teaching and other activities to ensure that the works goes on according to the Teaching Plan

Student Performance Evaluation: The College monitors the performance of the students regularly. It has specified procedure to collect and analyze data on student learning outcomes; the following points are adopted by the institute in this context

- Regular class tests and interactions
- Continuous evaluation comprising of internal tests, oral exams, assignments
- Semester system of examination for all courses
- Providing Question bank of various subjects to the students
- Providing Lecture notes through an online portal
- Timely redressal of students' grievances
- Bridge Course /Remedeal Teaching for weak students to solve their problems

Syllabus Framing of A' Component, D' Component and C' Component at FY, SY and TY. Bcom

The college has 33% autonomy in framing of syllabus . The college has organized workshop in collaboration with SPPU along with Industrial experts . Details are as follows

Year	Workshop Title
7/3/19	**FYBCOM " Revision of Syllabi for A & D ' Component subjects**
26/1/20	**" Revision of Syllabi of SYBCOM C' Component subjects"**
24/5/21	**" Revision of Syllabi of TYBCOM C' Component subjects"**

Teacher Performance Evaluation: The College has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students, difficulties faced in the subject give a

clear idea about the problems faced by the students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: B. Any 3 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

B.Y.K College of Commerce is a Co-Aid College right from its establishment 1957 . Our institute has taken various initiatives and organized activities to give equal status and opportunities to the students.. Various committees such as Sexual Harassment Prevention Committee, Student Development Cell and Anti Ragging Committee are actively working and monitoring the day today activities in the campus. The college has formed Women Empowerment Cell and Vidyarthini Manch to uplift girl students.

The institution is deeply committed to ensuring the safety and well-being of students.Students are provided with platforms such as Vidyarthini Manch, anti-harassment committee, anti-ragging cell, and grievance redressal cell to address the challenges they encounter in their daily lives, including physical, psychological, and emotional issues. Additionally, the institution offers various physical facilities to support students.

The institution organizes skill enhancement programs to enhance students' entrepreneurial, communication, and IT skills. Notable lectures organized by the 'Vidyarthini Manch' and 'Women Empowerment Cell' include topics such as Work-Life Management, Social Responsibilities of Women, Women Empowerment, Health Awareness, Legal Awareness, and the Role of Women in Today's Era. An MOU has been signed between the Innerwheel Club-Ambad Nashik and BYK College of Commerce, and a program called 'Matrugaurav' was conducted every year to honor the mothers of girl students. As part of a one-credit Value Education program, gender sensitization was addressed through a series of lectures and group discussions.

Institutional initiatives to celebrate / organize national and international commemorative days, events and festivals during the last five years.

Over the past five years, our institution has been a vibrant and dynamic center of celebration, wholeheartedly embracing an array of both national and international commemorative days, events, and festivals. International Yoga Day, celebrated annually on the 21st of June, has been a testament to our institution's commitment to holistic well-being. It has provided an opportunity for our students and faculty to engage in physical and mental rejuvenation through various yoga activities conducted in campus.

Independence day, Gandhi Jayanti ,Republic Day, are momentous occasion inculcating social values and responsibilities.Teachers Day, is celebrated by the students by conducting games for teachers . World AIDS Day is an integral part of our institution's commitment to global health awareness. National Youth

Day, observed on the 12th of January, aligns with our mission to inspire and empower our youth. Constitution Day, commemorated on the 26th of November, is a solemn occasion when we honor the supreme law of India. Our institution has joyously embraced the celebrations of Ganpati Festival and Diwali Festival. Institution's active participation in these national and international commemorative days, events, and festivals over the past five years has not only enriched the lives of students and faculty but has also reinforced our commitment to holistic education, cultural awareness, and social responsibility.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**

3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

The college actively responds to the contemporary issues of socio-political, economic, cultural & environmental relevance in the world. Contemporary issues like gender discrimination, inclusiveness, environment education, human rights, constitutional values are addressed through various platforms and forums.

Following are the initiatives taken by the college:

a) **Gender Sensitization:** A Women Empowerment Cell has been established in the college through which Panel Discussions on Women's Rights, seminars on Gender Equality and other such activities are organized to create awareness about various issues of gender inequality and to promote gender equality.

For Gender Sensitization, the college participated in the programmes and courses organised by the affiliating University. Two of our faculty members namely Dr. B.B. Gadekar and Dr. Pankaj Bawane participated in a week-long faculty development programme.

Course in Value Education under Value Added Courses. This course let the college touch upon various values related to Socio-economic, cultural and environmental issues. The course renders the topics like

Universal Human Values under which the issues of Inclusiveness, Adaptability, Sustainable Development, Equality, Addiction, and Gender sensitivity are dealt with. An open dias is offered to the male students to share their experiences and thoughts.

c) **Environmental Education:** The subject of Environmental Studies, (EVS) is included in the University syllabus under CBCS. Awareness programmes on environmental issues are a regular feature. Students are given inputs regarding the concept and are taken to field visits as part of their assignment and project work. The College celebrates World Environment Day, Earth Day, Ozone Day and other important days to drive home the significance of the environment.

d) **Democracy, Elections & Governance:** The college runs a non-credit mandatory 30 Hours course namely Democracy, Elections & Governance under the CBCS pattern designed by SPPU, Pune. The course allows discussions on the various contemporary issues related constitutional and democratic values & responsibilities. In addition, commemorative days like Constitution Day, Human Right Day are celebrated by organizing guest-lectures.

e) **Elocution & Debate Competitions:** Elocution and debate competitions are the best way to make students sensitise and make them aware of the changes and challenges in the world around. The Department of English conducts English Elocution Competition, namely Shri Satish Chandra Memorial Inter-Collegiate English Elocution Competition. The topics as varied as 'Farmers' Plight', 'Freedom of Expression', 'Borders', 'Is History Haunting Us?', 'Order! Order (article 377)!!', 'Money Madness', 'Stand-up India! Start-up India!!' were discussed by the students. In addition to this, the student council of the college organises various elocution and debate competitions.

f) **Annual Social Gatherings & Youth Festivals:** Over the period of time Nashik has developed as a centre of education, agriculture and industry. As a result, the college attracts students from various cultures, languages, ethnicity and socio-cultural strata. The college has always been progressive in catering to the needs of inclusiveness of such diversity. For the same the college promotes the talents along with cultural sensibilities through Social Gatherings and Youth Festivals organised at the college and outside the college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Over the past 66 years of B.Y.K College of Commerce the college has successfully carried innovative activities for the skills development among the students to enhance the employability. To mention a few the Best Practices of the College :

- Readers Club activity
- Entrepreneurship Cell
- Participative Management .
- Redesigning of syllabi in accordance with local needs.

The overall aim of the college is to make students marketable in the Business world by teaching them various skills required to be successful.

Best Practice-1

Title of the Practice: Scholar Group Activity: Bridging the Gap for Holistic Student Development

Objectives of the Practice:

The Scholar Group Activity at B.Y.K College of Commerce is driven by the following Objectives:

1. To motivate the scholar students to take up careers in various fields.

2. To enhance the knowledge and soft skills of scholar students by arranging different programmes.

3. To provide opportunity to the scholar students to interact with the various experts in the commerce field.

The Context:

B.Y.K College of Commerce has initiated the Scholar Group Activity as a dedicated platform for nurturing the talents and skills of exceptional students, thereby enabling their success in their chosen fields. Membership in the Scholar Group is extended to students based on their exceptional academic performance. Those consistently achieving top grades across various classes and courses are identified and invited to join.

The Practice:

Efficiently administering the Scholar Group Activity necessitates a methodical evaluation of the existing commerce and management curriculum, identification of curriculum gaps hindering students from being industry-ready, and an assessment of the college's capacity to effectively address these gaps. The following is the structured procedure adopted by the college to bridge curriculum gaps and meet the evolving requirements of the corporate industry:

Curriculum Assessment: Thoroughly review the academic curriculum to pinpoint areas with gaps in content that could impede students from being adequately prepared for the industry.

Industry Alignment: Define the specific requirements of the industry sector and develop comprehensive soft skill development and training programs aimed at enhancing student capabilities, ensuring alignment

with industry demands.

Curricular Mapping: Create a coherent mapping of identified curriculum gaps with the proposed courses and activities, ensuring a seamless and holistic approach to bridging these gaps.

Infrastructure Evaluation: Assess the existing infrastructure within the college and propose any additional facilities, if required, to optimally support the planned activities.

Faculty Proficiency: Identify faculty members possessing expertise in the proposed areas and leverage their skills to deliver high-quality education and guidance.

By adhering to these steps, the college ensures that its scholar students receive a well-rounded education that not only imparts academic knowledge but also equips them with practical skills and industry insights necessary for their future careers. s.

Evidence of Success:

The Scholar Group Activity has demonstrated its success through the holistic development of scholar students. They have exhibited improved academic performance, enhanced soft skills, and have been better prepared for diverse careers.

Problems Encountered and Resources Required:

Problems encountered may include the need for additional resources, aligning curriculum changes with industry needs, and ensuring faculty readiness. Adequate resources, both financial and infrastructure, faculty training, and ongoing assessment are essential to the success of this initiative. Balancing the academic schedule with the Scholar Group Activity may also require careful time management and coordination.

Best Practice-2

Title of the Practice: Mentor Mentee Activity

1. Objectives of the Practice:

The objective of the Mentor Mentee Activity is to foster professional growth and development among faculty members through a supportive mentorship relationship. The goal is to enhance teaching effectiveness, instill soft skills, and facilitate career planning and decision-making, ultimately contributing to the improvement of the educational institution.

2. The Context:

The mentor-mentee program is designed to address the specific needs of newly appointed teachers, providing them with guidance and support from experienced senior faculty members. The focus is on various aspects of teaching, including lesson planning, classroom instruction, examination processes, research work, and overall academic and personal development.

3. The Practice:

Pairing Mentors and Mentees:

Match experienced senior faculty (mentors) with newly appointed teachers (mentees) based on expertise and compatibility.

Regular Meetings:

Facilitate regular one-on-one or group meetings between mentors and mentees to discuss teaching methodologies, challenges, and growth opportunities.

Skill Development:

Guide mentees in developing essential soft skills such as effective communication, classroom management, and student engagement.

Career Guidance:

Assist mentees in setting clear career goals, making informed decisions, and providing insights into career pathways within the academic realm.

Quality Assurance:

Offer guidance to mentees on maintaining high standards in examination processes, paper setting, paper checking, and ensuring accuracy in administrative records.

Research and Pedagogy Support:

Provide mentorship in research work, pedagogical approaches, project implementation, and strategies for successful publication and securing research funding.

4. Evidence of Success:

Improved Teaching Effectiveness:

Observations and feedback from mentees and peers showcasing enhanced teaching skills and methodologies.

Positive Career Outcomes:

Progress and achievements of mentees in their career paths, as evidenced by promotions, awards, or successful research endeavors.

Higher Academic Quality:

Improved examination processes and academic records, reflecting the impact of mentorship on maintaining high standards.

5. Problems Encountered and Resources Required:

Challenges:

Time was a major constrain since mentor and mentee were busy due to their other academic work common time slots to conduct activity successfully was a major challenge..

Balancing mentorship responsibilities with regular teaching duties.

Resources:

Training and workshops for mentors on effective mentoring techniques.

Evaluation mechanisms to assess the effectiveness of the mentor-mentee program.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

B.Y.K. (Sinnar) College of Commerce was established by the Gokhale Education Society in the year 1957 to impart education in Commerce. B.Y.K. (Sinnar) College of Commerce is one of the leading colleges affiliated to the University of Pune. It is recognized by the University Grants Commission under Section 2f and 12(B) of the UGC Act. The College is under the aegis of Gokhale Education Society, Nashik. The college is situated at Nashik and spread in an area of 12 acres. Under the dynamic leadership of Sir Dr. M.S. Gosavi as a Principal of College from June 1958 and as the Secretary of G.E. Society till date, the college has set up a role model in commerce education. It is the **only college running Restructured Programme** having 4000 students enrolled at the UG & PG level.

B.Y.K. (Sinnar) College of Commerce has stood as a beacon of excellence in Commerce education since its establishment in 1957. Over the years, the college has crafted a legacy that combines academic brilliance with a profound sense of societal responsibility. A pivotal element of this distinguished legacy is the Restructured Programme, a forward-thinking initiative that sets the college apart and ensures its continual relevance in a dynamic educational landscape.

The college's reputation and impact on society are deeply ingrained in its mission to cultivate not just proficient professionals, but individuals who uphold academic excellence and contribute to the betterment of society. The alumni of B.Y.K. (Sinnar) College of Commerce, whether they be skilled entrepreneurs, chartered accountants, capable managers, or devoted teachers, exemplify this tradition. They carry forth the ethos of academic excellence and value-based education, underscoring a distinctive characteristic of the college that sets it apart from others.

In an era of rapid advancements and transformations in the corporate world, adaptability and staying abreast of evolving knowledge and skills are paramount. The Restructured Programme, initiated in 1983, reflects the college's proactive response to this need. Granting the college 33% autonomy in designing the curriculum for 'A', 'C', and 'D' Component subjects, this initiative allows for a curriculum that is dynamic, responsive, and tailored to meet the current and emerging needs of the industry.

This autonomy is not just a privilege; it embodies a responsibility that the college takes seriously. Faculty members actively engage in the curriculum development process, ensuring that the education offered remains pertinent and contemporary. This adaptability and responsiveness showcase the college's distinctiveness, as it breaks away from the rigidity of traditional educational approaches and embraces innovation to stay ahead in the ever-evolving educational landscape.

To enhance the curriculum further and provide better opportunities for students, the college has established a comprehensive feedback mechanism. Valuable insights are sought from an array of stakeholders, including students, alumni, parents, academic peers, and the community. This feedback is a vital component in the design and development of the 'A', 'C', and 'D' Component subjects, offering crucial insights into the effectiveness and relevance of the syllabus.

The college extends this engagement with stakeholders beyond its campus boundaries. By actively involving parents, alumni, and employers in the feedback process, the college ensures a holistic understanding of the educational experience and its outcomes. This inclusive approach to curriculum development is a testament to the institution's commitment to providing education that aligns with the real-world demands and aspirations of all stakeholders.The feedback collected is not simply filed away; it is carefully structured and communicated to the Board of Studies through university-level meetings. This collaborative effort ensures that the insights and recommendations from stakeholders are not only acknowledged but also integrated into the process of redesigning programs to meet contemporary educational needs effectively.

B.Y. K College of Commerce has secured A grade in all the three cycles of NAAC. the quality is maintained with the help of NAAC and ISO 9001: 2015 QMS . ISO plays important role in smooth functioning of all the systems according to set plan and NAAC has helped the college in consistently comparing college standard with benchmarks.

The B.Y.K. (Sinnar) College of Commerce stands as an epitome of academic excellence and societal responsibility. Its distinctiveness is rooted in its rich traditions and proactive initiatives. The Restructured Programme, as a central pillar of this distinctiveness, embodies the college's commitment to staying relevant and responsive in an ever-changing educational landscape. By fostering an environment of adaptability and innovation, the college cements its position as a trailblazer, nurturing individuals who not only excel in their careers but also positively impact society. The Restructured Programme is a testament to the institution's unwavering dedication to academic excellence and value-based education.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)
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5. CONCLUSION

Additional Information :

- B.Y.K. College of Commerce was established by the Gokhale Education Society in the year 1957 to impart education in Commerce. B.Y.K. College of Commerce is one of the leading colleges affiliated to the University of Pune. It is recognized by the UGC under Section 2f and 12(B) of the UGC Act. Only Life Member teachers can become member of governing body and 80% of the members of senate, the apex body are teachers The College is situated at Nashik and spread in an area of 12 acres. It is the **only college which is running Restructured Programme** having around 4000 students enrolled at the UG & PG level.

- The G.E.Society works on the principle of " Above Self Above Politics". The Objectives of our management are creating quality citizens and raising the dignity of teaching profession. The management is proactive in involving the alumni and the experts in the managing committees and advisory committees. The management has constituted the Staff Training Academy (STA) for training the newly joined staff. The Guest lecturers/workshops are organized by the Staff Training Academy for the teaching staff as well as non teaching staff. Prin. Dr. M S Gosavi, the secretary of G.E Society was the visionary leader. He has done the pioneering work in introducing the computer subject at B.Com. level in the year 1983. Since then college has imparted computer applications for undergraduate courses. The BYK College of commerce has offered the venue for conducting professional examination since CA (1984) ICWA (1990) CS (2003). As a result of taking initiative in providing support to the students for these examinations many students could get opportunity to pass these prestigious professional examinations. We are proud to state here that most of the practicing Chartered Accountants in Nashik are our alumni. Curriculum of Vocational and Restructuring courses helped students to gain entrepreneurial skills to run their businesses successfully.

The MBA course has been introduced as a part of Commerce College in 1968 by Sir Dr M S Gosavi the then principal of our college.

Concluding Remarks :

The college has introduced the restructuring B.Com course since 1983 and it is still continued as it offers many benefits to the students, The college has introduced two certificate courses and value added courses to improve the students knowledge and skills. The college has the 33 % autonomy in formation and implementation of syllabus .

Online teaching mode is adopted during the pandemic period for uninterrupted teaching learning and now Blended method is used. Students are evaluated by teachers by following various methods like viva, assignments, practical, presentations, project, internship, field visits reports etc.

The Research cell of college helps research students and facilitates students and teachers to increase their research output for the betterment of the society. The college has established the well equipped research centre in commerce. These contributions of researchers and staff are published in reputed journals. New business ideas are shared with students under " Innovation and startup cell " established in the college. This cell has been further strengthen by the organizing the yearly events like Sir Dr M S Gosavi Techno Mahotsav and Eureka. As a result many of our students participate in the Avishkar ,the project competition, organized by the

SPPU,Pune. The NCC , NSS, Vidyarthini Manch, the students council of our college organize many extension activities for the benefit of neighboring communities

Well furnished infrastructural facilities are made available for the curricular and extra curricular activities. Commerce laboratory, rich library, spacious and equipped auditorium, functional gym facility , standard indoor and outdoor sports facilities made available this resulted into selection of students at various levels like University, Inter university, national, International.

Students who completed their graduation, join master degree courses in college and some join Universities in abroad. Career counseling and the placement cell trains students for getting into Corporate field.

Activities like Scholor and Readers' Club help to explore their potential. Special features of the college like Academic courses , extra curricular and co-curricular activities resulted into best choice among the students in Nashik.