YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	GOKHALE EDUCATION SOCIETY'S B. Y. K. (SINNAR) COLLEGE OF COMMERCE, NASHIK
• Name of the Head of the institution	Dr. V. N. Suryawanshi
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02532578832
• Mobile no	9404638337
• Registered e-mail	gesbyk@gmail.com
• Alternate e-mail	vnsuryawanshi007@gmail.com
• Address	Prin. T. A. Kulkarni Vidyanagar, College Road, Nashik -5
• City/Town	Nashik
• State/UT	Maharshtra
• Pin Code	422005
2.Institutional status	
• Affiliated /Constituent	Savitribai Phule Pune University
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Savitribai Phule Pune Univeristy**
• Name of the IQAC Coordinator	**Dr. Mrs. Leena Milind Bhat**
• Phone No.	**02532572520**
• Alternate phone No.	**02532578832**
• Mobile	**9822853035**
• IQAC e-mail address	**leena.bhat10@gmail.com**
• Alternate Email address	**byknaac@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.bykcollege.com/aqar-2020-21/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.bykcollege.com/academic-calendar-2021-22/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**A**	**85**	**2004**	**16/02/2004**	**15/02/2009**
Cycle 2	**A**	**3.13**	**2010**	**04/09/2010**	**03/09/2015**
Cycle 3	**A**	**3.07**	**2017**	**30/10/2017**	**29/10/2022**

6.Date of Establishment of IQAC	**05/07/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
BYK College of Commerce	**SCHOLARSHIP/ FREE SHIP**	**DBT**	**2020-21**	**1244687**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**

• Upload latest notification of formation of IQAC	View File
9.No. of IQAC meetings held during the year	3
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

• Motivating teachers for teaching learning and all academics activities on online platforms • Development of questionnaire for online student satisfaction survey (SSS) and feedback from various stakeholders for curriculum design and development of C'Component subjects. • Implementation of green practices in the campus and taking Initiative by institute to develop infrastructure for green clean campu s and green energy. • IQAC has trained teachers and non-teaching staff to use ICT by arranging workshops. • The IQAC plays an important role for improving the quality view about research amongst the staff.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Student Induction Program	Orientation programmes for newly admitted students were organized for B.Com, BBA, BBA(CA) and BBA(IB) students. The students were informed about the College facilities, Opportunities and activities. The rules of discipline were explained.
To improve students' academic performance and learners outcome	Workshop/Scholar students (advanced learner) Mock exams for preparation of university examination. Bridge course for weak learners to be continued Revision lecture/Guest lecture.
Development of e-content and e-Resources	IQAC motivated teacher for up gradation of e- content and development. To develop e resources which were made available to the students in e Repository on Institutional web portal. To open Google Classroom for teaching-learning. Workshop on faculty development program on various online mode of teaching learning such as Google Meet, Zoom etc
Green and eco-friendly campus, Swacha Bharat Abhiyan	Regular tree plantation drives, Solar panels used for electricity generation, Water harvesting. Swachta and Green Campus Mission by giving saplings to faculty members/guest to support green mission

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	11/01/2023

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2021-22	02/01/2023

15.Multidisciplinary / interdisciplinary

Multidisciplinary

1. The college has restructuring programme. It includes the practical approach to explore the subject with practical application. The curriculum is designed in such a way that it is suitable for the corporate sector to easily adapt it.

The courses covers various subjects Applied Statistics, Banking and Finance, Computer Applications, Cost and Works Accounting, Entrepreneurship Development, Industrial Organization and Administration, Integrated Rural Development, and Public Relations. With a project in the final year.

2. The courses are categorized into different sectors of markets such as Banking, Costing, Integrated rural development, Computer application, public relation, Industrial organisation and development, Entrepreneurship development. These courses are restructured in order to bring a multidisplinary approach in the field of commerce education.

3. The College will implement and provide courses involving flexible and innovative curricula as per the list approved by the University. The college boasts of a very active and vibrant NSS and NCC, Parivartan club and Scholar Group.

4.The college will adhere to the 4 year curriculum framework with multiple entries and exits as provided by the University. The college already has a well established framework for offering elective courses in which student strength varies every year, hence is completely prepared for this concept of multiple entries and exits.

16.Academic bank of credits (ABC):

1. The college follows the guidelines given by the university. It

completely adheres to the curriculum framework and syllabi as approved by the University from time to time. The College is completely prepared to implement Academic Bank of Credits framework as approved by the University. The college already has student all student details including their internal assessment, continuous internal evaluation and examination related details.

2. The college already offers elective course where students chooses which courses they want to opt so college will be able to adapt to the multiple entry, exists and collaborations with other college, University and international institutions regarding the same. College has required infrastructure to bring the implementation of the said courses.

3. The teachers have adopted the blended mode of teaching-learning pedagogy where the faculty provide tailor made solution to their students and have completely implemented the leaner-centric approach. Faculty not only provide relevant online and offline resources to the students but also develop and deliver content whenever there are gaps in the understanding of students in addition to regular classroom teaching-learning. The faculty of the college are constantly engaged in the creation of online content including text material, instructional videos, demonstrational videos, of latest experiments, workshops and remedial and tutorial sessions to help the students achieve their optional best.

17.Skill development:

1. The college undertakes Value added course, Skill development course and a course in Environment awareness as per the guidelines of the university at both graduate and postgraduate level

2 Certificate courses such as Artificial Intelligence, Corporate Communication, Employability Skills and Cyber Security are taken at both undergraduate and post graduate level to enhance the technical, communicational and soft skills of the students

3. The college offers its students elective skill Enhancement courses as per their aptitude, curriculum and which are best suited to their needs. In addition to these course, the college also offers participation in seminars and workshops which also aim to develop discipline related skills and hands-on approach.

4. The college runs the vocational courses with Advertising, sales promotion and sales management and Computer application to improve the application based approach towards the subject.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

1. The college offers Language subjects with English and Marathi at the First year of the degree.

2. The college has separate English department and Marathi department.

3. To promote languages, the courses are undertaken as per the guidelines and curriculum set by the university.

4. In addition to these departments the college faculty also have interest and research work in these areas to help students in develop understanding about our language literatures.

5. Introduced readers club to improve the habit of the students regarding reading in the English, Marathi and Hindi languages.

6. Marathi department celebrated Marathi Din and Marathi Pakhawada to improve the interest of students in State language.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

1. The College has established a robust and credible continuous evaluation and internal assessment system to constantly monitor the progress of all its students including their regularity. Based on this assessments the faculty plan their intervention to help the weak students and slow learners so that they can also cope with regular students.

2. In order to create the best teaching-learning environment for its students the college has completely implemented the classroom teaching-learning pedagogy. Though the approach the faculty constantly monitor whether the learning objectives and learning outcomes are being achieved or not and accordingly take necessary steps to ensure that all students gain the necessary expertise, knowledge skills and capabilities.

3. The evaluation system is based on internal evaluation and external university examinations. Continuous evaluation bring the scope of reducing the gap of learning and knowledge.

20.Distance education/online education:

College has conducted several events through blended mode using the online platforms including orientation programme, college fest,

annual day, departmental meetings, meetings with alumni, departmental fests, invited lectures, Workshops. It was blended learning mode by which our faculty was able to organize talks by several eminent personalities for the benefit of students under the prestigious College Scheme. Principal and administrative staffs were able to hold their meetings with students and staff members through online mode and resolved their problems regarding teaching learning. The pandemic has increased awareness and reach of online education. The Faculty of the College is also involved in creating E-Content, which can be accessed not just by our own students but also globally. Faculty lectures are available through YouTube for the benefit of students worldwide. Textbooks, reference books, research journals, and a lot of supplementary reading materials can be accessed very easily. Online classes are taken by teachers as and when necessary for the betterment of the students.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**5**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**4123**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**56**

File Description	Documents
Data Template	No File Uploaded

2.3	**1460**

Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**26**

File Description	Documents
Data Template	View File

3.2 Number of sanctioned posts during the year	**38**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total number of Classrooms and Seminar halls	**45**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**1747973**
4.3 Total number of computers on campus for academic purposes	**75**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum prescribed by the SPPU is observed strictly.Apart from this the college has designed ways and meansto reinforce the teaching-learning process.

In each academic year, department preparesacademic calendar-curricular, co-curricular and extra- curricularevents in alignment with the college academic calendar.

The library is informed of required text books,reference-booksand e-journals for the forthcoming academic year. The rich collection of books,magazines,CDs on academic, life skills and other areas of life for holisticdevelopment of staff/students.

Class-wise time tables included time slots for Seminars, counseling sessions, club activities, libraryand sports. Time tables are prepared for each faculty memberreflecting the workload. Each faculty member has prepared course file includes timetable, plan, including the text books, reference books, webresources and ICT tools to be used, previous question papersand previous performances. After the completion of the semester it has beenupdated with analysis of students' feedback, attainment of suggestions andJustifications.

New and innovative teaching techniques, inaddition to the traditional lecture method are adopted to deliver the content.Employing of learner-centric techniques such as peer learning, collaborativelearning, group discussion, video lectures, chart preparation, role play, quizetc., has encouraged students' active participation.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Academic calendar includes various seminars, NSS activities, programmes conducted by Vidhyarthini Manch and Women empowerment Cell, annual days, Eureka and Technomohatsav conducted by BBA students, guest lectures, workshops, industrial visits, co-curricular and extra-curricular activities. Successfully executed all planned activities.

The suitable evaluation system was developed for Internal Examination. The continuous internal evaluation is the key factor of C and D-component subjects. Internal Exams, Assignments, Projects,

Presentations are part of the Continuous Internal Evaluation of students. The internal exam timetable is prepared by the examination committee and is put on notice board/Google Classroom/college website. Besides this Practicals, orals, Viva-Voce, seminars, assignment and Group Discussions were the methods of internal evaluation system. The concerned teachers shared timetables for submission having due dates.

In the seminars, students presented through PowerPoint Presentations. The internal assessment was carried by subject teacher and submissions made by the students.

The continuous internal evaluation system helps the students to convert information into knowledge. This system helps teachers to find areas for improvement for all categories of students. The suggestions given by teachers thus, helps the students to enhance their 21st century skills.

For other than C' and D'Component subjects, the external examinations were conducted as per SPPU's timetable

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

8822

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Some of the steps taken are below:

1. Gender

Numbers of programs are conducted for women and girl students under Vidhyarathini Manch ad Women empowerment cell such as health check-up camps Debate, exhibition "Urja". Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster exhibitions, paper presentations, etc.

2. Environment and Sustainability

N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. N.S.S. organizes various environment related programs including tree plantation, village cleanliness, cleaning of gutters, digging of soak peats, eradication of Gajar grass, plastic free drive, Poster Competition, Debate Competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, environment and sustainability.

3. Human Values and Professional Ethics

To create scientific approach and social awareness among the students, lectures and quiz, essay, etc. are conducted by NSS. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under N. S. S., N.C.C., and all the departments help to inculcate human values among students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1287

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

B. Any 3 of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/forms/d/e/1FAIpQLSfk JDoCvSzci-dbmQTAoJrxvAlLMSmK5SRoxRvvgMN3MwU6 gA/viewform?usp=sf_link
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows   **A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/document/d/1YhnbmMEE 5hfJIFofjG12BqeXJKyc97QkmOMKglNNkLM/edit?usp =drive_link

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

4155

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2137

File Description	Documents
Any additional information	[View File]
Number of seats filled against seats reserved (Data Template)	[View File]

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

BYK College of commerce assesses the learning levels of students by the conduct of various activities/programmes for the students. The following activities are done for both advance and slow learners. 1. Classroom teaching 2. Assignments are given to students to develop self-learning 3. Practicals are conducted 4. Experts' guest lectures are conducted. 5. Internal test and tutorials are conducted for assessing them for internal evaluation 6. Group discussions and seminars For Advance learners

1. Scholars Group The college has a scholar's group: In this group, the toppers of all the sections and divisions are included. Various activities are conducted under this platform.This platform is structured on the basis of academic excellence.under this platform the toppers of each class and each division are selected as the members of the scholar group. 2. For Slow learners: Remedial teaching is done. Special assignments and counselling is done to develop their learning skills. A remedial course was conducted for the weaker students in the subject Business Communication A series of lectures were conducted for improving the subject knowledge of Business Communication among the students of SY B.Com.

File Description	Documents
Paste link for additional information	You tube Channel Link: . https://www.youtube.com/channel/UCUmiN7S0OfpOKlBD-rsqkCQ
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4155	55

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

2.3.1: Student centric methods, such as experiential learning, participative

learning and problem solving methodologies are used for enhancing learning

experiences

The college has student centric and learner centric atmosphere to achieve the desired learning outcomes and this is done by the methodology of teaching through different modes of learning like experiential, participatory learning and problem solving techniques;

Experiential Learning:

Along with regular Assignments, seminars, presentations, workshops the Final year students of undergraduate are required to work on a project based on their specialization subject under the guidance of a project guide. The students are expected to complete a project based on their special subject under the guidance of their subject project guides.

Industrial Visits are organized to explore the practical aspects of the corporate and social world..

Participative Learning:The teachers employ interactive and participatory approach creating a sense of responsibility towards learning. Students participate in various competitions in and outside the college. Interactive instructional techniques like focus group discussion, enhances their soft skills. Various test and participation in competitions enhances their role.

Problem Solving Methodologies:

The teacher has student centric approach withinterest in problem solving methodologies for enhancing learning experiences..Case studies Methodology is adopted to develop problem solving abilities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://www.youtube.com/watch?v=Fuh_O8X5fb8

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers of B.Y.K College of Commerce uses hybrid mode resources .social networking sites, and blended learning platformsto effectively deliver teaching and provide enhanced learning experience to the students.The teachers of the Department of Computer Science and Technology naturally leads in the complete adoption of ICT enabled tools to render teaching;nonetheless, almost all the teacher's use in some way or other ICT tools to teach and train their students.Teachers prepare modules on important topics which are produced and recorded by them and made available for students online. The use of ICT by teachers in classrooms apart from enabling students to keep pace with the contemporary digital and virtual world has helped the File Description Documents Upload any additional information

Website, YouTube, E- mails, Whats App group, Zoom and Google classrooms are used as platforms to communicate, provide material and syllabus, make announcements, conduct tests, upload assignments,make presentations, address queries, mentor and share information.Internet and Wi-Fi facility is made available to all the students on demand.The library also provide access to computers and on line journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Anti -plagiarism software is used to check authenticity of Research Students who submit their thesis. Photocopying facility is also provided.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1year to 35 years

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety.The examination system of the college is inclusive of syllabus designing setting of the question papers,conduct of examination is as per the rules and guidelines issued by Savitribai Phule University. Guidelines regarding the assessment and evaluation process of performance of students is communicated to the students. The internal assessment is carried out in a systematic manner. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Examination Committee conducts meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on University norms and on merit basis.Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit /Field Work and Seminars Presentation. Internal Marks are conducted

regularly as per the schedule given in academic calendar. The weightage for the Internal Marks varies as per the concerned pattern. The performance of the students is displayed on the Notice board and communicated to the students.

Internal Assessment includes · Conduct of Examination · Result Display ·

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of examination and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the SPPU while conducting internal and external examinations.At Institute level:At Institute level, an Examination Committee, comprising of all together eleven member including Chairman, CEO and Members of Grant and Non Grant teachers is constituted to handle the issues regarding evaluation process. Any clarifications or grievances regarding evaluation are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, or evaluation, is noticed by the students, the concerned teacher is asked to resolve the discrepancy,and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher,then the student can fill a revaluation form for the same. All such representations are taken positively and are reassessed by another teacher if necessary. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to medical reason or the students who have represented college in sports for International, National, State level competitions. Within a time bound the Internal Assessment marks are entered in the University web portal.So maximum chances are given to the students to clear the subject.The entire process is maintained transparent and time bound by the university.

File Description	Documents
Any additional information	[View File]
Link for additional information	https://www.bykcollege.com/internal-examination-notice/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Course Outcomes (COs) represent the expected knowledge and skills that student acquires at the end of a course. COs have been thoughtfully defined for all courses across the various programs being offered.

The introductory lecture for all courses is meant for communicating the COs to the students by the staff members.

The Program Outcomes (POs), Program Specific Outcomes (PSOs) and Program Educational Objectives (PEOs) have been defined and stated after much deliberations and involvement of all the members. This has been done for all undergraduate programs being offered at the institute. They are prominently displayed on Department notice boards, laboratories, classrooms, college brochure and also the institute website along with the POs.

In our college, every faculty member understands the concept of Outcome based education and diligently tries to ensure that outcome attainments are met.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File]

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes

Attainment of Course Outcomes

In the Outcome Based Education (OBE), assessment is done through one or more than one processes, carried out by the department, that identify, collect, and prepare data to evaluate the achievement of course outcomes (CO's). The process for finding the attainment of Course outcomes uses various tools/methods. These methods are classified into two types:

- Direct methods
- Indirect methods

· Direct methods display the student's knowledge and skills from their performance in the class/assignment test, internal assessment tests, assignments, semester examinations, seminars, laboratory assignments/practicals, mini projects etc. These methods provide a sampling of what students know and/or can do and provide strong evidence of student learning.

· Indirect methods such as course exit survey and examiner feedback to reflect on student's learning. They are used to assess opinions or thoughts about the graduate's knowledge or skills.

Measurement of Course Outcomes for the Continuous Internal Assessment:

In our college, outcome-based education is being practiced for the undergraduate students.

All the questions in continuous internal assessment tests and components are mapped with course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1319

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.unipune.ac.in/university_files/results.htm

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLSf-JEb2aawdPkA4-23ygPSIf1v244-MCvFJYeZJB9BCoijLjQ/viewform?usp=sf_link

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

11

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- **Ecosystem for innovations**

The institute is constantly working for the development of the students and conducts various activities to encourage the students to do newer things. One of the important activities is the URMI Art Exhibition which is organized every year in the college. 'Vidyarthini Manch' and 'Women Empowerment cell' are the two platforms in the college for undertaking this responsibility. In this the students keep their various artefacts like paper quilling, jewelry making, best out of waste, paintings, poetry, dance, cloth stitching and weaving etc. The students also sell their artefacts that they keep in the exhibition. Also different food stalls are kept in this exhibition. This gives the students a sales experience which is helpful in developing entrepreneurial skills in them. This exhibition boosts the creativity and innovativeness of the students.

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Transfer of knowledge

Various guest lectures are arranged in the college every year to impart new information and knowledge to the students. Experts in various fields are invited to the college for guest lectures. Following guest lectures and workshops were conducted during the year:

- **Creative writing workshop**
- **Guest lecture was organized on the topic 'Technology Based Accounting' on 11th April, 2022 where CA Makarand Mahadeokar**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

03

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<u>View File</u>
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

26

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

22

File Description	Documents
Any additional information	<u>View File</u>
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Following activities were conducted during the year 2021-22

- **The college held a Covid-19 Awareness Quiz, in which 1500**

people took part, in order to increase awareness of the safety standards in the month of June, 2021. The quiz was prepared by NSS volunteers.

- Covid-19 Vaccination Drive was organized by the college in collaboration with Civil Hospital, Nashik on 29th & 30th October, 2021.
- Tree Plantation programme was organized by the college where students were actively participated and planted saplings near place of their residence.
- Special Winter Camp of NSS students was organized during the period of 10th December 2021 to 16th December,2021 at Girnare, Nashik. During the camp, volunteers cleaned the village and spread awareness regarding cleanliness among villagers through rally and direct communication.
- Fit India Campaign 2.0 was organized during 13th August-2ndOctober 2021
- 'Fit India Freedom Run' activity was undertaken on 25 September 2021 in college campus by NCC cadets. Around 35 NCC Cadets took part in the event with the spirit of 'Azadi Ka Amrit Mahotsav'.
- Tree Plantation Programme was conducted in the month of June 2021. NCC Cadets planted
- Constitution Day celebrated on 26th November 2021. On this day cadets took pledge to protect sovereignty of our constitution.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

07

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1500

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

850

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

As per university grant commission guidelines the college has adequate physical and academic facilities to run the different programs. The college campus area is 11920.84 sq.m. On which building construction is 7258.84 sq.m. Separate departments for various subjects of commerce and management, classrooms, laboratories and seminar halls are well equipped along with

computing system and internet facility. Specious playground for sports activity is also maintained. College organizes extracurricular and support services under the departments of National Service Scheme and National Cadet Cops.

College provides ramp for wheel chair user and other infrastructure facilities to meet the requirement of physically disabled students. Water purifiers are installed to provide filtered water.

The college campus is under constant 24 hours CCTV surveillance. Major hardware repairing of machines is outsourced. Software installation and updating of operating system is done by the teachers, laboratory assistants. Classrooms and laboratories are maintained regularly by support staff and electrician.

The college has lawn with number of tress along with rain water harvesting scheme. Specious garden and pavers in the campus are developed for students. 'Eco-friendly open air stage' is an initiative to provide the importance of nature in the process of teaching and learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bykcollege.com

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college encourages the students to participate in the various intercollegiate cultural activites like, play and skit performing , poerty reading ,dance, singing, elocution, quiz ,poster and such other activities at various levels leadiing to the state level competitions. The students are also encouraged and guided to participate in various out door as well as indoor sports events at various level competitions leading to the all india interuniversity competitions .The necessary infrastructure is built in the college campus. We have auditorium hall accomodating more than 500 students and equiped with state of the art sound system for conducting the the play ,singing ,dance competitions. The college management hasalso made available the spacious play ground with the greenlawn for playing various games like cricket , hockey, hand ball, foot ball , base ball etc.The college has made available the volley ball ground ,the standard basket ball ground ,the standard badminton hall

, the hall for the palying table tennisand the spacious hall for practicingthe yoga.The multi gym facility has aisobeen made available to thestudents for everyday use to maintain their physique. The students make use of these facilities for practice and to improve their performance everyday . Therefore many students are motivated to participate in the competitons at various levels starting from the intercollegitae level.As a result large number of our students participate in the cultural and sports competitions and win large number of medals and prizes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1747973

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Libraries are an exellent resource for learning. B.Y.K.College Library is oldest and biggest library in Nashik District. . Library has its own two storied isolated Library Building.Books and other resources cover wide range of subjects, makingit an exellent resource, for learning. This commerce college,has many subjects which are directly and indirectly useful for students and staff for their study, teaching learning recreation,research and for developing their personalities.

Online databases, journals and ebooks are also available freely for students and staff. Library promotes events and programsactivity to facilitate users.The books are classified subjectwise, for which Internationally accepted Dewey Decimal Classification Scheme is followed.

Library is automated with Integrated Library Management Software caled SOUL 2.0, which is developed by INFLIBNET. Gandhinagar, Gujrat. OPAC (Online Public Access Catalogue) is provided, users can search for the books with the help of OPAC. User Orientation is provided to all new batches of the students andfaculty members.Library has its own WI Fi and Intranet for efficient run the various operations.

SOUL 2.0 is developed by INFLIBNET. It is userfriendly software. It provides various reports as per the requirements. It has various modules like cataloguing, Administration, Circulation, Serial Control, etc.BarCodes are generated.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://bykcollege.com/infrastructure-library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **B. Any 3 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4,67,885

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

250

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has always given priority for up-gradation of IT facilities. Regular updating is done in facilities at institute level as well as department level. The description of the same is provided below.

No. of Systems: The college has more than 100 PC and 5 laptops with all required configurations.

Licensed version of OS:The institute has license copies of Windows Operating System and also works with open-source operating systems like Ubuntu OS and other software tools.

Internet Connection:Three Layer LAN which consist of Core, Distributed and Access Optical

Fiber Ring network is operational. access point 10/100 mega bites or 100/1000switches are used.

Firewall/Security:Institution uses firewall service from Sophos-XG230and the support license is latest renewed in 2020 to 2023.

Wifi Facility:Institution has provided Wifi facility in college office, computer department, commerce lab, Dr.M.R Dhekney Hall and Hall no 9. Staff and Students can access this facility on their Laptops by providing password to enrolled students. The Staff can make use of Wifi facility as and when required for the college work.

LAN facility:3-Layer Switching (Core, Distributed and Access) model is implemented. Core layer switches in the buildings are connected with the Optical Fiber Ring Network. This core switching is further extended to Distributed Switching for departments. Where 100/1000 Mbps (Switches) are installed.

Intercom Facility:The campus is well connected with a well planned Telecom Network with intercom facilities is provided. Four additional BSNL land line connections are available.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

109

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

17.47973

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

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4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

```
Maintenance:Campus, Classrooms, Physical facilities, computers,
library and its resources, laboratory is essential to ensure that
these facilities remain safe, functional, and efficient. Here are
some key aspects of infrastructure maintenance:

Regular Inspections:Regular inspections of library and laboratory
infrastructure can help identify potential issues before they become
major problems. This includes inspecting electrical, plumbing,
equipment/furniture.

Preventative Maintenance:Preventative maintenance involves
performing routine maintenance tasks to prevent equipment and
infrastructure failures. This includes
cleaning,lubricating&replacing parts as needed.

Emergency Repairs:In the event of an emergency, such as a power
outage or failure, it is essential to have a plan in place to
address the issue quickly and effectively. This may involve having
backup generators,emergency-lighting,and trained staff available to
respond to emergencies.

As technology and user needs change,it is important to upgrade and
improve infrastructure to ensure that it remains relevant and
effective. This includes upgrading computer systems, replacing
outdated equipment, and improving accessibility for users updations
of Antivirus softwares.

The maintenance of physical,academic&support facilities are carried
out by the respective departments with the help of in house staff on
daily basis and periodically. Care has been taken to keep the
equipmentsin working condition. In case of breakdowns standard
procedure is followed.
```

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

979

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1047

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

475

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

475

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

113

File Description	Documents
Self-attested list of students placed	<u>View File</u>
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

117

File Description	Documents
Upload supporting data for student/alumni	<u>View File</u>
Any additional information	**No File Uploaded**
Details of student progression to higher education	<u>View File</u>

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

107

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college conducted various activities during the year 2021-22. Ganesh-utsav was celebrated from 10th September to 14th September 2021 and Annual social gathering was conducted during the period

18th December to 24th December 2021. Under these activities the college organized various competitions:

Vidhyarthini Manch and Women Empowerment Cell organised the following activities:

Matrugaurav Samaroh : 10/12/2021 especially for girls' mothers.

URMI: the Art Exhibition 10/12/2021.

Elocution Competition: On 24/01/2022 under Marathi Bhasha Sanvardhan Pandharwada.

Voter's day was celebrated on 25/01/2022.

NIRBHAY KANYA ABHIYAN on 26/02/2022 through online platform.

15 students participated in Pratibha Sangam activity which was organized by Rashtriy Kala Manch and our students have secured 2nd rank.

NSS and NCC students participated in 'Swachha Bharat Abhiyan' and tree plantation program.

Marathi department organized three days online workshop on the topic creative writing.

The college Placement Cell availed students the opportunity to explore the avenues available by arranging seminars and pre Placement talks.

Regular counseling with students and employers help to bridge the gap of selection and rejection. For this year the college and organized two seminars under the Placement Cell. The students get benefitted by such activities and hence the selection increases with increased CTA.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of College is as old as the college. Its jointly believes in creating and maintaining association. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. Alumni are currently working at various positions all over the globe and are proving their mettle in all spheres of management. Their Contribution through various means.

1.By donating Books.

2.Alumni Interaction:They gives inputs to aspiring Entrepreneurs-Commerce professionals. They are invited as resource persons at various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in corporate world, application of knowledge and corporate working culture.

3.Placement & Career Guidance Assistance:Alumni are working in organizations at various capacities. They keep the faculties and the placement officer abreast about the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.

4.Campus recruiters:Alumni visits campus as recruiters for their companies and also recommend and promote B.Y.K College of Commerce to their employers for campus placements.

Alumni helped for organizing industrial visits, Project Opportunities, Entrepreneurship Awareness.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

"Our quest is to develop managers and entrepreneurs for tomorrow, possessing managerial skills, acumen and passion to lead their organization to compete in the global environment and emerge as responsible corporate citizens."

Mission Statement:

"Building an entrepreneurial culture through innovative value-based quality commerce education."

B. Nature of Governance:

The Secretary delegates authority to the Branch Secretary & Assistant Branch Secretary who shares it with the Principal who, in turn share it with the Heads of Departments and the heads of various committees and cells along with the staff representatives.

C. Perspective/Strategic Plan:

The college has formulated a comprehensive and progressive strategic plan in tune with its Vision and Mission. For fulfillment of mission the institution has a Perspective/Strategic Plan in place to help it develop in a systematic manner.

D. Participation of Teachers in Decision-Making Bodies.

- Teachers discharge an important role and play a proactive part in the decision-making process.
- Teachers support the institutional policy through the Staff Academy.

Teachers discharge an energetically pervasive role in the institution by steering the NSS unit, the Cultural Event / Function Organizing Committee the Women empowerment Cell, the Scholar Group, the Mentor Mentee Activity Committee and many more.

File Description	Documents
Paste link for additional information	https://www.bykcollege.com/vision-mission-objectives/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes decentralization and participative management. The Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee.

Decentralization Management

The management of the institute has main two basic committees, College Development Committee (CDC) and Central Planning & Co-Ordination Committee (CPCC). Regular meetings of these committees are held for the effective and smooth functioning of the institute.

Case Study 1:

Annual Gathering event is one such example of decentralization. For its effective management various committed are formed under the Students Council which is the best example of Decentralization

Participative Management

The institute promotes the culture of participative management by involving staff and students in various activities. All decisions of the institution are governed by management

at three levels.

Case Study 2 :

B.Y.K College of Commerce was the centre for Nashik District Central Assessment Program for BBA, BBA (CA), BBA (IB) and B.Com courses for the exam held in May/June 2022. The CAP was for complete Nashik District was conducted for the first time. The college completed the CAP in the given time frame and with zero queries.

CAP consists of the following stages of work:

- Pre-Assessment
- Actual Assessment
- Post-Assessment

File Description	Documents
Paste link for additional information	https://www.bykcollege.com/photo-gallery/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plan and Action plan are designed in such a manner that quality policy is driven during every process. Different strategic plans are grouped under various fields.

Perspective Plan for B.Y.K College of Commerce: AY. 2022-2023

The Institution has drafted Perspective Plans for development and has identified four broad aspects for inclusion in the plan and they arc: Academics. Research & Extension, Administration. Co & Extra Curricular Activities.

The institution will initiate measures to align all the activities to National Education Policy 2020 and will adopt a need based approach.

Activity successfully implemented based on strategic plan

Establishment of Examination System – Set up of Examination Hall:

Examination is an integral part of any academic system. It indicates performance of the students.

The institution had to set up a CCTV in examination hall with necessary facilities. The institution favored to provide special space for examination where exam related work viz. paper setting, printing, assessment, internal marks entry and results could be conducted smoothly.

STRATEGY

The institution has decentralized and participative management a strategy was unanimously decided. It included:

- **Approval from Examination committee**
- **Installation of CCTV and set up of examination hall.**
- **Action Plan**
- **Execution**
- **Outcome**

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.bykcollege.com/time-table/
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Setup: The college is designed with transparency to get the optimum results. A hierarchical sets up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. It has an effective organizational structure which monitors and improves the institution. Key Administrative Positions:

- **Principal**
- **Head of the Department**
- **Committees**
- **IQAC**

Service Rules, Policies and Procedures:

The institution has its own service rules, policies and procedures for effective functioning of the institution. All these are available at Principal's office, library, etc.

Recruitment of Faculty/Supporting Staff:

The vacancy of the college according to the workload is submitted to Management. The guidelines of the university are followed by the management during the recruitment of the faculty according to the requirement submitted by the college. Supporting staff are also recruited by the panel consists of HODs, Principal and Chairman.

Promotion Policies

- **Based on the staff performance appraisal, they are promoted to higher levels.**
- **Qualification, Eligibility and Salary Structure as per government norms.**
- **The college has 37 committees for the effective functioning of the organization**

File Description	Documents
Paste link for additional information	https://www.bykcollege.com
Link to Organogram of the institution webpage	https://www.bykcollege.com/organogram-of-the-institution/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In B.Y.K College of Commerce welfare is given foremost importance. In connection with this, Existing welfare measure for teaching and non-teaching staff are itemized below:

Credit Cooperative Society was established by Gokhale Education Society's Employee and teaching and non teaching staff if BYK College are availing the facility of loan and depositing the amount. Few of the highlights of welfare measures are as follows:

I. Welfare measures for teaching staff

1. Employees Provident Fund as per PF rules

2. Increment of 5000/ for Non Grant teachers after they are awarded with Ph.D. degree

3. Medical reimbursement facility to all the teaching staff

4. Maternity Leave to as per the service rules of the institution.

5. Faculty members are eligible for Earned Leave, Advances salary for CHB teachers, Non Grant teachers and administrative staff is available.

6. Gratuity for the employees of the institution.

7. Credit Coperative Society

II. Welfare measures for non-teaching members

1. Employees Provident Fund as per PF rules

2. Maternity Leave for women

3. Medical reimbursement facility is provided to all the non teaching staff

4. Free health check-up camps.

5. Free uniforms for class IV employees.

6. Credit Co-operative Society

In a nutshell, the Institution strives hard to keep our staff happy and healthy.

File Description	Documents
Paste link for additional information	https://www.bykcollege.com
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

14

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	[View File](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	[View File](#)

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	[View File](#)
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	[View File](#)
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has performance-based appraisal system for the assessment of teaching and non teaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and other extra- curricular activities.

Performance appraisal system for teaching staff:

The teacher, as a person and teacher as performer, is also one of the mandatory assessments for his/her performance is appraised through his/her implementation of innovative methodologies in classroom lectures, tutorials, paper setting and evaluation, updating of materials etc. The performance of the faculty is evaluated based on professional contribution to academics, invigilation duties, contribution to college administrative bodies.

The above set performance appraisal report is filled by employee in a given prescribed Performa which includes all the above set related to points and sub points. Filled in the prescribed format is revised by HOD to assess the attitudinal / behavioral / professional aspects of the faculty concerned.

Performance appraisal system for non- teaching staff:

A few strategies are observed in appraising non-teaching staff's performance this includes technical contribution of individuals such as awareness, productivity, quality, willingness to learn, diligence etc. besides they also assess the behavioral aspects like group behavior, acceptability, punctuality etc.

File Description	Documents
Paste link for additional information	https://www.bykcollege.com
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response:

The institute conducts regular financial audits. The institute has a formal mechanism for internal and external audits. The accounts are regularly audited to ensure financial compliance.

Internal Audit:

The internal audit is a continuous process. The finance committee and the Qualified Auditors Mr. Ginde from M/S SV Ginde and Company external resources have been appointed and a team of staff under them do a methodical verification on quarterly basis. The team

verifies all payments, receipts, vouchers of the cash transactions, ledgers and cash book.

External Audit:

The external auditor/agency appointed by the college performs audit of the financial statements of the college. The financial records are audited by qualified chartered accountants at the end of each financial year. The financial records are certified i.e., income and expenditures, balance sheet and prepared notes to accounts are certified. The Institution publishes audited financial statements on the institution's website as information for the concerned people.

File Description	Documents
Paste link for additional information	https://www.bykcollege.com
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds:

1.Fees: Fees charged as per the university and government norms from students of various granted and self financed courses.

2.Salary Grant: The College receives salary grant from the State Government.

3. UGC Grants: Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University. So we receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects).

Resource mobilization policy and procedures:

1. The institution set up a UGC Committees per the directions of the UGC given in the XII Plan.

2. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.

3. The CDC takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.

4. The Infrastructure committee ,Library Advisory Committee looks after the proper utilization of classrooms and laboratories including Campus cleaning.

5. Our Computer Laboratory is maintained by department of Computers.

6. The process of getting an amount sanctioned is by vouchers which are first sanctioned and signed by the principal and then by the finance registrar.

File Description	Documents
Paste link for additional information	https://www.bykcollege.com
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

   1. Academic Audit through IQAC:

The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this purpose. The Committee evaluates plan submitted , twice in an academic session to review their academic progress. The report of the committee is submitted to the IQAC and the same is put in the

CDC for discussion, suggestion and approval. Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra co curricular performances.

1. Feedback System

IQAC has developed an online form for student feedback to gather information from the students about the courses of their study, their objectives, relevance, availability of learning resources, teaching methodology and so on. The students' feedback is provided to all the teachers, so that they bring improvement in their teaching and strengthen it. The entire system has been developed and implemented by IQAC and maintained by CDC. The feedback system has been implemented since 2019 academic year and the report has been conveyed to all the concerned for reflection and improvement.

File Description	Documents
Paste link for additional information	https://docs.google.com/forms/d/e/1FAIpQLSfkJDoCvSzci-dbmQTAoJrxvA1LMSmK5SRoxRvvgMN3MwU6gA/viewform?usp=sf_link
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has an integrated documented quality management system that covers the various activities of the institution including academic and administrative activities. The quality management system is rolled out by IQAC cell to ensure quality in all the activities. The quality management system is rolled out by IQAC cell to ensure quality in all the activities.

IQAC has designed the complete teaching learning process for better understanding and implementation. The college monitors and reviews the teaching-learning process regularly. Based on feedback various innovative activities and reforms are introduced. The improvements based on feedback are implemented:

IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes.The standard methods of teaching, learning, and evaluation which are proven over

the years are being followed. They are as follows :

- Academic Calendar
- Commencement of Semester
- Subject Allocation to Faculty
- Preparation /Display of Time Table
- Preparation of Teaching Plan/Teaching Report
- Preparation of Lecture
- Preparation of Lecture
- Regular Classroom Teaching along with the other curriculum enrichment activity as per Academic calendar
- Continuous Monitoring of teaching learning process by Academic Head and coordinators for effective implementation
- Teacher Performance Evaluation

File Description	Documents
Paste link for additional information	https://www.bykcollege.com
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.bykcollege.com
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution through various programmes and activities instill in the students an understanding of the varied perspectives of gender equity. The institution is very keen about the safeguards of women and girl students. Vidyarthini Manch,Women Empowerment Cell, anti-harassment committee, anti-ragging cell, grievance redressal cell offer the students a platform to express the challenges that they face in everyday life, to tackle their physical, psychological and emotional repercussions. Physical facilities are also provided. Various skill enhancement programmes are organized by the institution to help improve entrepreneurial skills, communication skills and IT Skills.

The 'Vidyarthini Manch' and 'Women empowerment cell' organised various lectures on the various topics namely Work life Management by Mrs. Madhura Kumbhejkar, Social Responsibilities of women by Mrs.Shital Gaikwad, Women Empowerment by Dr.Ashlesha Kulkarni, Health awareness by Dr.Nilima Rajguru, Legal Awareness by Mrs.Asavari Deshpande and Role of Women in Today's Era by Dr.Mrs. Leena Bhat.The MOU has been signed between Innerwheel club- Ambad Nashik and BYK College of Commerce. 'Matrugaurav' programme was organised to felicitate mothers of girl students.Under Value Education programme of one credit the theme of gender sensitisation was dealt with by a module of lectures and a group discussions.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1U8DSkF4s7Ld3hr7LHPBCOHSepFZO8Lib/edit?usp=drive_link&ouid=107548617903940235246&rtpof=true&sd=true
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy

A. 4 or All of the above

Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The management has also advised us to refuse anything which is not needed. The institute has different dustbins to segregate the different waste like solid, liquid etc. It is handed over to the municipal corporation through their waste collection vans.The MOU is signed with the concerned authorities.

We are implementing the plastic free campus initiative. During the Covid-19 Situation online assessment process was implemented by the institution where papers were not used.This online assessment was applied for the degree as well as post graduate courses. The institution has a hygienic and scientific disposal of non –biodegradable toilet waste. For E-Waste we use refill inkjet cartridges and laser toners and purchase of less toxic and recyclable materials and components. Electronic devices are used properly and timely repair is done to reduce e-waste. For the disposal of E-Waste an MOU is signed with Hi-Tech Services Nashik.The concerned agency look after maintenance,repair,replacement recycle and disposal of E-Waste. The institute has a strict policies about E-Waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore   **A. Any 4 or all of the above**

well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. Our efforts are to promote better education, economic upliftment of the needy, and set communal harmony in the institution as well as in the society.

Conducted NSS camp in a Girnare village and contributed for increasing environmental and ethical awareness among the people living in the village. The extension activities are targeted towards enabling a holistic environment for student development. The College celebrates cultural and regional festivals like Youth Day, Constitution Day, etc. to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. By providing a barrier-free environment, needed facilities, and human and technological assistance, the institute takes continuous efforts to make the differently-abled feel included in every part of the activity of the college. The college offers Skill Development subjects at UG and PG level like Introduction of Constitution, Democracy Election and Governance and Environmental Awareness which covers the topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File]()
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution teaches One credit course namely Value Education (for all 960 students) covering constitutional values for the first year of B.Com. Another mandatory course(for all 960 students) namely Democracy, Election and Governance is taught at F.Y.B.Com level,for post graduation courses (for all 180 students) subject namely Introduction of constitution is taught.

Apart from this, the college undertakes various activities of awareness of constitutional values on the occasion of constitution day. The NSS unit organised Voters Awareness Campaign in which Dr.H.P. Wangarwar and Dr.L.P.Dongre delivered a lecture on 'Right to Vote and its Significance'. In addition, an essay competition on the topic 'Vote for a better Future' was organised. An essay writing competition was sponsored by Bank of Maharashtra and organised by the Department of English and Department of Marathi on the topic 'Corruption Free India for a Developed Nation'. Alongwith this a 'Street Play Competition on ' Value of a Vote' was carried out at

the Special Winter Camp of NSS.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://youtu.be/0F5VMv8r28A
Any other relevant information	https://youtu.be/x5D3i8Cwt60

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

B. Any 3 of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrated national and international commemorative days, events and festivals.Some of these are as follows-

International Yoga Day was celebrated on 21st June 2021. NSS unit performed yoga activities and lecture on 'Relevance of Yoga' was organised by the staff club of the college.NSS, SPPU, PUNE organised an online programme titled "Yoga for Unity and Wellbeing- 1000 days towards the International Day of Yoga 2021 volunteers in which NSS volunteers registered and attended online lectures. International

Yoga Day was celebrated as Yoga from Home on 21st June 2021 by NCC Unit.48 Cadets performed yoga from home followed by online yoga training from 17th June-20th June.

74th Independence Day was celebrated on 15th August 2021. Gandhi Jayanti was celebrated on 2nd October. Alongwith this Teachers Day,World AIDS Day, Republic Day, National Youth Day, Constitution Day, Worlds Women Day and National Girls Day were celebrated

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

Title

Readers Club

Objectives

To Inculcate reading habit amongst students.

To provide an E platform for students to refer books related to subjects.

Context

Provide students with necessary subject related contents in the form of soft copy. E- platform was created so that students can refer notes.

Practice

Students can access website and use contents uploaded by college.

Evidence of Success

The list of students who have accessed the E text books is uploaded.

Resources Required

Students want various E content related to soft skills. The college can use blended learning method .

Best Practice 2:

Title

Entrepreneurship Club for BBA /BBA(IB) and BBA(CA) students

Objectives

Inculcate Entrepreneurship skills amongst students.

Help students develop new business ideas.

Context

Majority of students from BBA program have a business background. The aim was to make students self-reliant.

Practice

It was a unique practice since we worked on the existing strengths of the students. The students were asked to work on their dream project.

Evidence of Success

A group of 80 students joined the club. A google classroom is created were everyone has uploaded their presentation.

Resources Required

Entrepreneurship club will require guidance from the people from industry.

File Description	Documents
Best practices in the Institutional website	https://www.bykcollege.com/
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

B.Y.K. (Sinnar) College of Commerce is a premier institution in the field of Commerce and management education. It has been serving the society at large since its establishment in 1957. The college has richly contributed to the society by providing skilled entrepreneurs, chartered accountants, managers and teachers who in turn work for the welfare of the society. These distinguished alumni, thus, cherish the tradition of the college of academic excellence and value based education. This can be considered a distinctive characteristic of the college. The Restructured Programme helps students get updated with regards to the changing corporate scenario. Under the Restructured Programme, the college has 33% autonomy in designing the curriculum for A ,C, and D Component subjects, since 1983, through which the staff contributes in the curriculum development..For curriculum enrichment and creation of better opportunities for students, feedback from students, alumni, parents, academic peers and community is obtained for designing and development of the 'A', 'C' and 'D' Component subjects. Feedback is collected from students, parents, alumni and employers for restructuring the syllabus which is communicated to the Board of Studies through meetings held at the University level for redesigning the Programmes.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The curriculum prescribed by the SPPU is observed strictly.Apart from this the college has designed ways and meansto reinforce the teaching-learning process.

In each academic year, department preparesacademic calendar-curricular, co-curricular and extra- curricularevents in alignment with the college academic calendar.

The library is informed of required text books,reference-booksand e-journals for the forthcoming academic year. The rich collection of books,magazines,CDs on academic, life skills and other areas of life for holisticdevelopment of staff/students.

Class-wise time tables included time slots for Seminars, counseling sessions, club activities, libraryand sports. Time tables are prepared for each faculty memberreflecting the workload. Each faculty member has prepared course file includes timetable, plan, including the text books, reference books, webresources and ICT tools to be used, previous question papersand previous performances. After the completion of the semester it has beenupdated with analysis of students' feedback, attainment of suggestions andJustifications.

New and innovative teaching techniques, inaddition to the traditional lecture method are adopted to deliver the content.Employing of learner-centric techniques such as peer learning, collaborativelearning, group discussion, video lectures, chart preparation, role play, quizetc., has encouraged students' active participation.

File Description	Documents
Upload relevant supporting document	[View File](View_File)
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

Academic calendar includes various seminars, NSS activities, programmes conducted by Vidhyarthini Manch and Women empowerment Cell, annual days, Eureka and Technomohatsav conducted by BBA students, guest lectures, workshops, industrial visits, co-curricular and extra-curricular activities. Successfully executed all planned activities.

The suitable evaluation system was developed for Internal Examination. The continuous internal evaluation is the key factor of C and D-component subjects. Internal Exams, Assignments, Projects, Presentations are part of the Continuous Internal Evaluation of students. The internal exam timetable is prepared by the examination committee and is put on notice board/Google Classroom/college website. Besides this Practicals, orals, Viva-Voce, seminars, assignment and Group Discussions were the methods of internal evaluation system. The concerned teachers shared timetables for submission having due dates.

In the seminars, students presented through PowerPoint Presentations. The internal assessment was carried by subject teacher and submissions made by the students.

The continuous internal evaluation system helps the students to convert information into knowledge. This system helps teachers to find areas for improvement for all categories of students. The suggestions given by teachers thus, helps the students to enhance their 21st century skills.

For other than C' and D'Component subjects, the external examinations were conducted as per SPPU's timetable

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

| 1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating | A. All of the above |

University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

05

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

17

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

8822

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institute integrates crosscutting issues relevant to professional ethics, gender, human values, environment and sustainability into the curriculum. Some of the steps taken are below:

1. Gender

Numbers of programs are conducted for women and girl students under Vidhyarathini Manch ad Women empowerment cell such as health check-up camps Debate, exhibition "Urja". Major gender issues are focused and addressed through the activities like Save girl child campaign, Essay and poster exhibitions, paper presentations, etc.

2. Environment and Sustainability

N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. N.S.S. organizes various environment related programs including tree plantation, village cleanliness, cleaning of gutters, digging of soak peats, eradication of Gajar grass, plastic free drive, Poster Competition, Debate Competition, etc. Various activities like quiz and poster competitions, invited talks are organized to create awareness about nature, environment and sustainability.

3. Human Values and Professional Ethics

To create scientific approach and social awareness among the students, lectures and quiz, essay, etc. are conducted by NSS. The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs

conducted under N. S. S., N.C.C., and all the departments help to inculcate human values among students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1287

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://docs.google.com/forms/d/e/1FAIpQLSfkJDoCvSzci-dbmQTAoJrxvA1LMSmK5SRoxRvvgMN3MwU6gA/viewform?usp=sf_link
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://docs.google.com/document/d/1YhnbmMEE5hfJIFofjG12BqeXJKyc97QkmOMKglNNkLM/edit?usp=drive_link

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

4155

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2137

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

BYK College of commerce assesses the learning levels of students by the conduct of various activities/programmes for the students. The following activities are done for both advance and slow learners. 1. Classroom teaching 2. Assignments are given to students to develop self-learning 3. Practicals are conducted 4. Experts' guest lectures are conducted. 5. Internal test and tutorials are conducted for assessing them for internal evaluation 6. Group discussions and seminars For Advance learners

1. Scholars Group The college has a scholar's group: In this group, the toppers of all the sections and divisions are included. Various activities are conducted under this platform.This platform is structured on the basis of academic excellence.under this platform the toppers of each class and each division are selected as the members of the scholar group. 2. For Slow learners: Remedial teaching is done. Special assignments and counselling is done to develop their learning skills. A remedial course was conducted for the weaker students in the subject Business Communication A series of lectures were conducted for improving the subject knowledge of Business Communication among the students of SY B.Com.

File Description	Documents
Paste link for additional information	You tube Channel Link: . https://www.youtube.com/channel/UCUmiN7S0OfpOKlBD-rsqkCQ
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
4155	**55**

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

2.3.1: Student centric methods, such as experiential learning, participative

learning and problem solving methodologies are used for enhancing learning

experiences

The college has student centric and learner centric atmosphere to achieve the desired learning outcomes and this is done by the methodology of teaching through different modes of learning like experiential, participatory learning and problem solving techniques;

Experiential Learning:

Along with regular Assignments, seminars, presentations, workshops the Final year students of undergraduate are required to work on a project based on their specialization subject under the guidance of a project guide. The students are expected to complete a project based on their special subject under the guidance of their subject project guides.

Industrial Visits are organized to explore the practical aspects of the corporate and social world..

Participative Learning:The teachers employ interactive and participatory approach creating a sense of responsibility towards learning. Students participate in various competitions in and outside the college. Interactive instructional techniques like focus group discussion, enhances their soft skills. Various test and participation in competitions enhances their role.

Problem Solving Methodologies:

The teacher has student centric approach withinterest in problem solving methodologies for enhancing learning experiences..Case studies Methodology is adopted to develop problem solving abilities.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.youtube.com/watch?v=Fuh_O8X5fb8

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The teachers of B.Y.K College of Commerce uses hybrid mode resources .social networking sites, and blended learning platformsto effectively deliver teaching and provide enhanced learning experience to the students.The teachers of the Department of Computer Science and Technology naturally leads in the complete adoption of ICT enabled tools to render teaching;nonetheless, almost all the teacher's use in some way or other ICT tools to teach and train their students.Teachers prepare modules on important topics which are produced and recorded by them and made available for students online. The use of ICT by teachers in classrooms apart from enabling students to keep pace with the contemporary digital and virtual world has helped the File Description Documents Upload any additional information

Website, YouTube, E- mails, Whats App group, Zoom and Google classrooms are used as platforms to communicate, provide material and syllabus, make announcements, conduct tests, upload

assignments,make presentations, address queries, mentor and share information.Internet and Wi-Fi facility is made available to all the students on demand.The library also provide access to computers and on line journals freely available in public domain and also to journals subscribed on the advice of faculty and facilitates downloads. Anti -plagiarism software is used to check authenticity of Research Students who submit their thesis. Photocopying facility is also provided.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

26

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

26

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

1year to 35 years

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has transparent and robust evaluation process in terms of frequency and variety.The examination system of the college is inclusive of syllabus designing setting of the question papers,conduct of examination is as per the rules and guidelines issued by Savitribai Phule University. Guidelines regarding the assessment and evaluation process of performance of students is communicated to the students. The internal assessment is carried out in a systematic manner. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. The Examination Committee conducts meetings of the faculties and directs them to ensure effective implementation of the evaluation process. At the entry level, admissions are given purely on University norms and on merit basis.Students who are admitted for the concerned course are assessed continuously through various evaluation processes at college and University level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, Field Visit /Field Work and Seminars Presentation. Internal Marks are conducted regularly as per the schedule given in academic calendar. The weightage for the Internal Marks varies as per the concerned pattern. The performance of the students is displayed on the Notice board and communicated to the students.

Internal Assessment includes · Conduct of Examination · Result Display ·

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The institute has devised an efficient mechanism to deal with examination related grievances which transparent in the pattern and conduction of examination and rectification of grievances is time bound. The college follows strictly the guidelines and rules issued by the SPPU while conducting internal and external examinations.At Institute level:At Institute level, an Examination Committee, comprising of all together eleven member including Chairman, CEO and Members of Grant and Non Grant teachers is constituted to handle the issues regarding evaluation process. Any clarifications or grievances regarding evaluation

are addressed by the teacher. The internal marks are displayed on the notice board. If any discrepancy like mistakes in question paper, mark allocation, or evaluation, is noticed by the students, the concerned teacher is asked to resolve the discrepancy,and the necessary corrections will be made. If a student is not satisfied with the marks awarded even after resolved by the teacher,then the student can fill a revaluation form for the same. All such representations are taken positively and are reassessed by another teacher if necessary. Retest for the Internal Assessment are conducted for Students who remain absent for internal exams due to medical reason or the students who have represented college in sports for International, National, State level competitions. Within a time bound the Internal Assessment marks are entered in the University web portal.So maximum chances are given to the students to clear the subject.The entire process is maintained transparent and time bound by the university.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	https://www.bykcollege.com/internal-examination-notice/

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Course Outcomes (COs) represent the expected knowledge and skills that student acquires at the end of a course. COs have been thoughtfully defined for all courses across the various programs being offered.

The introductory lecture for all courses is meant for communicating the COs to the students by the staff members.

The Program Outcomes (POs), Program Specific Outcomes (PSOs) and Program Educational Objectives (PEOs) have been defined and stated after much deliberations and involvement of all the members. This has been done for all undergraduate programs being offered at the institute. They are prominently displayed on Department notice boards, laboratories, classrooms, college brochure and also the institute website along with the POs.

In our college, every faculty member understands the concept of Outcome based education and diligently tries to ensure that outcome attainments are met.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all Programmes (exemplars from Glossary)	[View File](#)

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes

Attainment of Course Outcomes

In the Outcome Based Education (OBE), assessment is done through one or more than one processes, carried out by the department, that identify, collect, and prepare data to evaluate the achievement of course outcomes (CO's). The process for finding the attainment of Course outcomes uses various tools/methods. These methods are classified into two types:

- **Direct methods**
- **Indirect methods**

• Direct methods display the student's knowledge and skills from their performance in the class/assignment test, internal assessment tests, assignments, semester examinations, seminars, laboratory assignments/practicals, mini projects etc. These methods provide a sampling of what students know and/or can do and provide strong evidence of student learning.

• Indirect methods such as course exit survey and examiner feedback to reflect on student's learning. They are used to assess opinions or thoughts about the graduate's knowledge or skills.

Measurement of Course Outcomes for the Continuous Internal Assessment:

In our college, outcome-based education is being practiced for

the undergraduate students.

All the questions in continuous internal assessment tests and components are mapped with course outcomes.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1319

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://www.unipune.ac.in/university_files/results.htm

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLSf-JEb2aawdPkA4-23ygPSIf1v244-MCvFJYeZJB9BCoijLjQ/viewform?usp=sf_link

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

11

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- **Ecosystem for innovations**

The institute is constantly working for the development of the students and conducts various activities to encourage the students to do newer things. One of the important activities is the URMI Art Exhibition which is organized every year in the college. 'Vidyarthini Manch' and 'Women Empowerment cell' are the two platforms in the college for undertaking this responsibility. In this the students keep their various artefacts like paper quilling, jewelry making, best out of waste, paintings, poetry, dance, cloth stitching and weaving etc. The students also sell their artefacts that they keep in the exhibition. Also different food stalls are kept in this exhibition. This gives the students a sales experience which is helpful in developing entrepreneurial skills in them. This exhibition boosts the creativity and innovativeness of the students. Transfer of knowledge

Various guest lectures are arranged in the college every year to impart new information and knowledge to the students. Experts in various fields are invited to the college for guest lectures. Following guest lectures and workshops were conducted during the year:

- **Creative writing workshop**
- **Guest lecture was organized on the topic 'Technology Based Accounting' on 11th April, 2022 where CA Makarand Mahadeokar**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

03

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

26

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

03-06-2023 04:45:11

22

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Following activities were conducted during the year 2021-22

- **The college held a Covid-19 Awareness Quiz, in which 1500 people took part, in order to increase awareness of the safety standards in the month of June, 2021. The quiz was prepared by NSS volunteers.**
- **Covid-19 Vaccination Drive was organized by the college in collaboration with Civil Hospital, Nashik on 29th & 30th October, 2021.**
- **Tree Plantation programme was organized by the college where students were actively participated and planted saplings near place of their residence.**
- **Special Winter Camp of NSS students was organized during the period of 10th December 2021 to 16th December,2021 at Girnare, Nashik. During the camp, volunteers cleaned the village and spread awareness regarding cleanliness among villagers through rally and direct communication.**
- **Fit India Campaign 2.0 was organized during 13th August-2ndOctober 2021**
- **'Fit India Freedom Run' activity was undertaken on 25 September 2021 in college campus by NCC cadets. Around 35 NCC Cadets took part in the event with the spirit of 'Azadi Ka Amrit Mahotsav'.**
- **Tree Plantation Programme was conducted in the month of June 2021. NCC Cadets planted**
- **Constitution Day celebrated on 26th November 2021. On this day cadets took pledge to protect sovereignty of our constitution.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

07

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

08

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1500

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

850

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

10

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

As per university grant commission guidelines the college has adequate physical and academic facilities to run the different programs. The college campus area is 11920.84 sq.m. On which building construction is 7258.84 sq.m. Separate departments for various subjects of commerce and management, classrooms, laboratories and seminar halls are well equipped along with computing system and internet facility. Specious playground for sports activity is also maintained. College organizes extracurricular and support services under the departments of National Service Scheme and National Cadet Cops.

College provides ramp for wheel chair user and other infrastructure facilities to meet the requirement of physically disabled students. Water purifiers are installed to provide filtered water.

The college campus is under constant 24 hours CCTV surveillance. Major hardware repairing of machines is outsourced. Software installation and updating of operating system is done by the teachers, laboratory assistants. Classrooms and laboratories are maintained regularly by support staff and electrician.

The college has lawn with number of tress along with rain water harvesting scheme. Specious garden and pavers in the campus are developed for students. 'Eco-friendly open air stage' is an initiative to provide the importance of nature in the process of teaching and learning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.bykcollege.com

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college encourages the students to participate in the various intercollegiate cultural activites like, play and skit performing , poerty reading ,dance, singing, elocution, quiz ,poster and such other activities at various levels leadiing to the state level competitions. The students are also encouraged and guided to participate in various out door as well as indoor sports events at various level competitions leading to the all india interuniversity competitions .The necessary infrastructure is built in the college campus. We have auditorium hall accomodating more than 500 students and equiped with state of the art sound system for conducting the the play ,singing ,dance competitions. The college management hasalso made available the spacious play ground with the greenlawn for playing various games like cricket , hockey, hand ball, foot ball , base ball etc.The college has made available the volley ball ground ,the standard basket ball ground ,the standard badminton hall , the hall for the palying table tennisand the spacious hall for practicingthe yoga.The multi gym facility has aisobeen made available to thestudents for everyday use to maintain their physique. The students make use of these facilities for practice and to improve their performance everyday . Therefore many students are motivated to participate in the competitons at various levels starting from the intercollegitae level.As a result large number of our students participate in the cultural and sports competitions and win large number of medals and prizes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

7

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

1747973

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Libraries are an exellent resource for learning. B.Y.K.College Library is oldest and biggest library in Nashik District. . Library has its own two storied isolated Library Building.Books and other resources cover wide range of subjects, makingit an exellent resource, for learning. This commerce college,has many subjects which are directly and indirectly useful for students and staff for their study, teaching learning recreation,research and for developing their personalities.

Online databases, journals and ebooks are also available freely

for students and staff. Library promotes events and programsactivity to facilitate users.The books are classified subjectwise, for which Internationally accepted Dewey Decimal Classification Scheme is followed.

Library is automated with Integrated Library Management Software caled SOUL 2.0, which is developed by INFLIBNET. Gandhinagar, Gujrat. OPAC (Online Public Access Catalogue) is provided, users can search for the books with the help of OPAC. User Orientation is provided to all new batches of the students andfaculty members.Library has its own WI Fi and Intranet for efficient run the various operations.

SOUL 2.0 is developed by INFLIBNET. It is userfriendly software. It provides various reports as per the requirements. It has various modules like cataloguing, Administration, Circulation, Serial Control, etc.BarCodes are generated.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://bykcollege.com/infrastructure-library/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4,67,885

File Description	Documents
Any additional information	View File
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

250

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has always given priority for up-gradation of IT facilities. Regular updating is done in facilities at institute level as well as department level. The description of the same is provided below.

No. of Systems: The college has more than 100 PC and 5 laptops with all required configurations.

Licensed version of OS:The institute has license copies of Windows Operating System and also works with open-source operating systems like Ubuntu OS and other software tools.

Internet Connection:Three Layer LAN which consist of Core, Distributed and Access Optical

Fiber Ring network is operational. access point 10/100 mega bites

or 100/1000switches are used.

Firewall/Security:Institution uses firewall service from Sophos-XG230and the support license is latest renewed in 2020 to 2023.

Wifi Facility:Institution has provided Wifi facility in college office, computer department, commerce lab, Dr.M.R Dhekney Hall and Hall no 9. Staff and Students can access this facility on their Laptops by providing password to enrolled students. The Staff can make use of Wifi facility as and when required for the college work.

LAN facility:3-Layer Switching (Core, Distributed and Access) model is implemented. Core layer switches in the buildings are connected with the Optical Fiber Ring Network. This core switching is further extended to Distributed Switching for departments. Where 100/1000 Mbps (Switches) are installed.

Intercom Facility:The campus is well connected with a well planned Telecom Network with intercom facilities is provided. Four additional BSNL land line connections are available.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

109

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	[View File](#)

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

17.47973

File Description	Documents
Upload any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintenance:Campus, Classrooms, Physical facilities, computers, library and its resources, laboratory is essential to ensure that these facilities remain safe, functional, and efficient. Here are some key aspects of infrastructure maintenance:

Regular Inspections:Regular inspections of library and laboratory infrastructure can help identify potential issues before they become major problems. This includes inspecting electrical, plumbing, equipment/furniture.

Preventative Maintenance:Preventative maintenance involves performing routine maintenance tasks to prevent equipment and infrastructure failures. This includes cleaning,lubricating&replacing parts as needed.

Emergency Repairs:In the event of an emergency, such as a power

outage or failure, it is essential to have a plan in place to address the issue quickly and effectively. This may involve having backup generators,emergency-lighting,and trained staff available to respond to emergencies.

As technology and user needs change,it is important to upgrade and improve infrastructure to ensure that it remains relevant and effective. This includes upgrading computer systems, replacing outdated equipment, and improving accessibility for users updations of Antivirus softwares.

The maintenance of physical,academic&support facilities are carried out by the respective departments with the help of in house staff on daily basis and periodically. Care has been taken to keep the equipmentsin working condition. In case of breakdowns standard procedure is followed.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

979

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1047

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

475

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

475

File Description	Documents
Any additional information	[View File]()
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File]()

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

113

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

117

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

107

File Description	Documents
Upload supporting data for the same	View File
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as

one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

13

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The college conducted various activities during the year 2021-22. Ganesh-utsav was celebrated from 10th September to 14th September 2021 and Annual social gathering was conducted during the period 18th December to 24th December 2021. Under these activities the college organized various competitions:

Vidhyarthini Manch and Women Empowerment Cell organised the following activities:

Matrugaurav Samaroh : 10/12/2021 especially for girls' mothers.

URMI: the Art Exhibition 10/12/2021.

Elocution Competition: On 24/01/2022 under Marathi Bhasha Sanvardhan Pandharwada.

Voter's day was celebrated on 25/01/2022.

NIRBHAY KANYA ABHIYAN on 26/02/2022 through online platform.

15 students participated in Pratibha Sangam activity which was organized by Rashtriy Kala Manch and our students have secured 2nd rank.

NSS and NCC students participated in 'Swachha Bharat Abhiyan' and tree plantation program.

Marathi department organized three days online workshop on the topic creative writing.

The college Placement Cell availed students the opportunity to explore the avenues available by arranging seminars and pre Placement talks.

Regular counseling with students and employers help to bridge the gap of selection and rejection. For this year the college and organized two seminars under the Placement Cell. The students get benefitted by such activities and hence the selection increases with increased CTA.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development

of the institution through financial and/or other support services

Alumni Association of College is as old as the college. Its jointly believes in creating and maintaining association. The Alumni Association provides an interface for establishing a link between the alumni, staff, and students of the institute. Alumni are currently working at various positions all over the globe and are proving their mettle in all spheres of management. Their Contribution through various means.

1.By donating Books.

2.Alumni Interaction:They gives inputs to aspiring Entrepreneurs-Commerce professionals. They are invited as resource persons at various events, guest lectures and panel discussions. They provide inputs and share their experiences regarding skills, recent technologies & trends in corporate world, application of knowledge and corporate working culture.

3.Placement & Career Guidance Assistance:Alumni are working in organizations at various capacities. They keep the faculties and the placement officer abreast about the available job opportunities. They assist and guide the students to crack the interviews. They also share their experience with the students and motivate them for their career development in various domains.

4.Campus recruiters:Alumni visits campus as recruiters for their companies and also recommend and promote B.Y.K College of Commerce to their employers for campus placements.

Alumni helped for organizing industrial visits, Project Opportunities, Entrepreneurship Awareness.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

"Our quest is to develop managers and entrepreneurs for tomorrow, possessing managerial skills, acumen and passion to lead their organization to compete in the global environment and emerge as responsible corporate citizens."

Mission Statement:

"Building an entrepreneurial culture through innovative value-based quality commerce education."

B. Nature of Governance:

The Secretary delegates authority to the Branch Secretary & Assistant Branch Secretary who shares it with the Principal who, in turn share it with the Heads of Departments and the heads of various committees and cells along with the staff representatives.

C. Perspective/Strategic Plan:

The college has formulated a comprehensive and progressive strategic plan in tune with its Vision and Mission. For fulfillment of mission the institution has a Perspective/Strategic Plan in place to help it develop in a systematic manner.

D. Participation of Teachers in Decision-Making Bodies.

- **Teachers discharge an important role and play a proactive part in the decision-making process.**
- **Teachers support the institutional policy through the Staff Academy.**

Teachers discharge an energetically pervasive role in the institution by steering the NSS unit, the Cultural Event /

Function Organizing Committee the Women empowerment Cell, the Scholar Group, the Mentor Mentee Activity Committee and many more.

File Description	Documents
Paste link for additional information	https://www.bykcollege.com/vision-mission-objectives/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes decentralization and participative management. The Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee.

Decentralization Management

The management of the institute has main two basic committees, College Development Committee (CDC) and Central Planning & Co-Ordination Committee (CPCC). Regular meetings of these committees are held for the effective and smooth functioning of the institute.

Case Study 1:

Annual Gathering event is one such example of decentralization. For its effective management various committed are formed under the Students Council which is the best example of Decentralization

Participative Management

The institute promotes the culture of participative management by involving staff and students in various activities. All decisions of the institution are governed by management

at three levels.

Case Study 2 :

B.Y.K College of Commerce was the centre for Nashik District

Central Assessment Program for BBA, BBA (CA), BBA (IB) and B.Com courses for the exam held in May/June 2022. The CAP was for complete Nashik District was conducted for the first time. The college completed the CAP in the given time frame and with zero queries.

CAP consists of the following stages of work:

- Pre-Assessment
- Actual Assessment
- Post-Assessment

File Description	Documents
Paste link for additional information	https://www.bykcollege.com/photo-gallery/
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Strategic plan and Action plan are designed in such a manner that quality policy is driven during every process. Different strategic plans are grouped under various fields.

Perspective Plan for B.Y.K College of Commerce: AY. 2022-2023

The Institution has drafted Perspective Plans for development and has identified four broad aspects for inclusion in the plan and they arc: Academics. Research & Extension, Administration. Co & Extra Curricular Activities.

The institution will initiate measures to align all the activities to National Education Policy 2020 and will adopt a need based approach.

Activity successfully implemented based on strategic plan

Establishment of Examination System – Set up of Examination Hall:

Examination is an integral part of any academic system. It indicates performance of the students.

The institution had to set up a CCTV in examination hall with necessary facilities. The institution favored to provide special

space for examination where exam related work viz. paper setting, printing, assessment, internal marks entry and results could be conducted smoothly.

STRATEGY

The institution has decentralized and participative management a strategy was unanimously decided. It included:

- ○ **Approval from Examination committee**
- ○ **Installation of CCTV and set up of examination hall.**
- ○ **Action Plan**
- ○ **Execution**
- ○ **Outcome**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	https://www.bykcollege.com/time-table/
Upload any additional information	[View File]()

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Administrative Setup: The college is designed with transparency to get the optimum results. A hierarchical sets up is established from top management to down the level clearly demarking the Duties, Responsibilities, Accountability and Authorities at every stage. It has an effective organizational structure which monitors and improves the institution. Key Administrative Positions:

- ○ **Principal**
- ○ **Head of the Department**
- ○ **Committees**
- ○ **IQAC**

Service Rules, Policies and Procedures:

The institution has its own service rules, policies and procedures for effective functioning of the institution. All these are available at Principal's office, library, etc.

Recruitment of Faculty/Supporting Staff:

The vacancy of the college according to the workload is submitted to Management. The guidelines of the university are followed by the management during the recruitment of the faculty according to the requirement submitted by the college. Supporting staff are also recruited by the panel consists of HODs, Principal and Chairman.

Promotion Policies

- **Based on the staff performance appraisal, they are promoted to higher levels.**
- **Qualification, Eligibility and Salary Structure as per government norms.**
- **The college has 37 committees for the effective functioning of the organization**

File Description	Documents
Paste link for additional information	https://www.bykcollege.com
Link to Organogram of the institution webpage	https://www.bykcollege.com/organogram-of-the-institution/
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	View File
Screen shots of user inter faces	View File
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

In B.Y.K College of Commerce welfare is given foremost importance. In connection with this, Existing welfare measure for teaching and non-teaching staff are itemized below:

Credit Cooperative Society was established by Gokhale Education Society's Employee and teaching and non teaching staff if BYK College are availing the facility of loan and depositing the amount. Few of the highlights of welfare measures are as follows:

I. Welfare measures for teaching staff

1. Employees Provident Fund as per PF rules

2. Increment of 5000/ for Non Grant teachers after they are awarded with Ph.D. degree

3. Medical reimbursement facility to all the teaching staff

4. Maternity Leave to as per the service rules of the institution.

5. Faculty members are eligible for Earned Leave, Advances salary for CHB teachers, Non Grant teachers and administrative staff is available.

6. Gratuity for the employees of the institution.

7. Credit Coperative Society

II. Welfare measures for non-teaching members

1. Employees Provident Fund as per PF rules

2. Maternity Leave for women

3. Medical reimbursement facility is provided to all the non teaching staff

4. Free health check-up camps.

5. Free uniforms for class IV employees.

6. Credit Co-operative Society

In a nutshell, the Institution strives hard to keep our staff happy and healthy.

File Description	Documents
Paste link for additional information	https://www.bykcollege.com
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

14

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

04

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has performance-based appraisal system for the assessment of teaching and non teaching staff. The appraisal report is based on the annual performance of the employees on the basis of their academic, research and other extra- curricular

activities.

Performance appraisal system for teaching staff:

The teacher, as a person and teacher as performer, is also one of the mandatory assessments for his/her performance is appraised through his/her implementation of innovative methodologies in classroom lectures, tutorials, paper setting and evaluation, updating of materials etc. The performance of the faculty is evaluated based on professional contribution to academics, invigilation duties, contribution to college administrative bodies.

The above set performance appraisal report is filled by employee in a given prescribed Performa which includes all the above set related to points and sub points. Filled in the prescribed format is revised by HOD to assess the attitudinal / behavioral / professional aspects of the faculty concerned.

Performance appraisal system for non- teaching staff:

A few strategies are observed in appraising non-teaching staff's performance this includes technical contribution of individuals such as awareness, productivity, quality, willingness to learn, diligence etc. besides they also assess the behavioral aspects like group behavior, acceptability, punctuality etc.

File Description	Documents
Paste link for additional information	https://www.bykcollege.com
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Response:

The institute conducts regular financial audits. The institute has a formal mechanism for internal and external audits. The accounts are regularly audited to ensure financial compliance.

Internal Audit:

The internal audit is a continuous process. The finance committee and the Qualified Auditors Mr. Ginde from M/S SV Ginde and Company external resources have been appointed and a team of staff under them do a methodical verification on quarterly basis. The team verifies all payments, receipts, vouchers of the cash transactions, ledgers and cash book.

External Audit:

The external auditor/agency appointed by the college performs audit of the financial statements of the college. The financial records are audited by qualified chartered accountants at the end of each financial year. The financial records are certified i.e., income and expenditures, balance sheet and prepared notes to accounts are certified. The Institution publishes audited financial statements on the institution's website as information for the concerned people.

File Description	Documents
Paste link for additional information	https://www.bykcollege.com
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

Nil

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds:

1.Fees: Fees charged as per the university and government norms from students of various granted and self financed courses.

2.Salary Grant: The College receives salary grant from the State Government.

3. UGC Grants: Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of the University. So we receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects).

Resource mobilization policy and procedures:

1. The institution set up a UGC Committees per the directions of the UGC given in the XII Plan.

2. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.

3. The CDC takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.

4. The Infrastructure committee ,Library Advisory Committee looks after the proper utilization of classrooms and laboratories including Campus cleaning.

5. Our Computer Laboratory is maintained by department of Computers.

6. The process of getting an amount sanctioned is by vouchers which are first sanctioned and signed by the principal and then by the finance registrar.

File Description	Documents
Paste link for additional information	https://www.bykcollege.com
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

1. **Academic Audit through IQAC:**

The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this purpose. The Committee evaluates plan submitted , twice in an academic session to review their academic progress. The report of the committee is submitted to the IQAC and the same is put in the CDC for discussion, suggestion and approval. Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra co curricular performances.

1. **Feedback System**

IQAC has developed an online form for student feedback to gather information from the students about the courses of their study, their objectives, relevance, availability of learning resources, teaching methodology and so on. The students' feedback is provided to all the teachers, so that they bring improvement in their teaching and strengthen it. The entire system has been developed and implemented by IQAC and maintained by CDC. The feedback system has been implemented since 2019 academic year and the report has been conveyed to all the concerned for reflection and improvement.

File Description	Documents
Paste link for additional information	https://docs.google.com/forms/d/e/1FAIpQLSfkJDoCvSzci-dbmQTAoJrxvA1LMSmK5SRoxRvvgMN3MwU6gA/viewform?usp=sf_link
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has an integrated documented quality management system that covers the various activities of the institution including academic and administrative activities. The quality management system is rolled out by IQAC cell to ensure quality in all the activities. The quality management system is rolled out by IQAC cell to ensure quality in all the activities.

IQAC has designed the complete teaching learning process for better understanding and implementation. The college monitors and reviews the teaching-learning process regularly. Based on feedback various innovative activities and reforms are introduced. The improvements based on feedback are implemented:

IQAC periodically reviews the teaching-learning process, structures & methodologies of operations, and learning outcomes.The standard methods of teaching, learning, and evaluation which are proven over the years are being followed. They are as follows :

- Academic Calendar
- Commencement of Semester
- Subject Allocation to Faculty
- Preparation /Display of Time Table
- Preparation of Teaching Plan/Teaching Report
- Preparation of Lecture
- Preparation of Lecture
- Regular Classroom Teaching along with the other curriculum enrichment activity as per Academic calendar
- Continuous Monitoring of teaching learning process by Academic Head and coordinators for effective implementation
- Teacher Performance Evaluation

File Description	Documents
Paste link for additional information	https://www.bykcollege.com
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.bykcollege.com
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The institution through various programmes and activities instill in the students an understanding of the varied perspectives of gender equity. The institution is very keen about the safeguards of women and girl students. Vidyarthini Manch,Women Empowerment Cell, anti- harassment committee, anti-ragging cell, grievance redressal cell offer the students a platform to express the challenges that they face in everyday life, to tackle their physical, psychological and emotional repercussions. Physical facilities are also provided. Various skill enhancement programmes are organized by the institution to help improve entrepreneurial skills, communication skills and IT Skills.

The 'Vidyarthini Manch' and 'Women empowerment cell' organised various lectures on the various topics namely Work life Management by Mrs. Madhura Kumbhejkar, Social Responsibilities of women by Mrs.Shital Gaikwad, Women Empowerment by Dr.Ashlesha Kulkarni, Health awareness by Dr.Nilima Rajguru, Legal Awareness by Mrs.Asavari Deshpande and Role of Women in Today's Era by Dr.Mrs. Leena Bhat.The MOU has been signed between Innerwheel club- Ambad Nashik and BYK College of Commerce. 'Matrugaurav' programme was organised to felicitate mothers of girl students.Under Value Education programme of one credit the theme of gender sensitisation was dealt with by a module of lectures and a group discussions.

File Description	Documents
Annual gender sensitization action plan	https://docs.google.com/document/d/1U8DSkF4s7Ld3hr7LHPBCOHSepFZO8Lib/edit?usp=drive_link&ouid=107548617903940235246&rtpof=true&sd=true
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**A. 4 or All of the above**

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institute facilitates several techniques for the management of degradable and non-degradable waste. The primary focus is to reduce, reuse and recycle the waste. The management has also advised us to refuse anything which is not needed. The institute has different dustbins to segregate the different waste like solid, liquid etc. It is handed over to the municipal corporation through their waste collection vans.The MOU is signed with the concerned authorities.

We are implementing the plastic free campus initiative. During the Covid-19 Situation online assessment process was implemented by the institution where papers were not used.This online assessment was applied for the degree as well as post graduate courses. The institution has a hygienic and scientific disposal of non -biodegradable toilet waste. For E-Waste we use refill

inkjet cartridges and laser toners and purchase of less toxic and recyclable materials and components. Electronic devices are used properly and timely repair is done to reduce e-waste. For the disposal of E-Waste an MOU is signed with Hi-Tech Services Nashik.The concerned agency look after maintenance,repair,replacement recycle and disposal of E-Waste. The institute has a strict policies about E-Waste.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<u>View File</u>
Certification by the auditing agency	<u>View File</u>
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute has always been at the forefront of sensitizing students to the cultural, regional, linguistic, communal, and socio-economic diversities of the state and the nation. Our efforts are to promote better education, economic upliftment of the needy, and set communal harmony in the institution as well as in the society. Conducted NSS camp in a Girnare village and contributed for increasing environmental and ethical awareness among the people living in the village. The extension activities are targeted towards enabling a holistic environment for student development. The College celebrates cultural and regional festivals like Youth Day, Constitution Day, etc. to teach tolerance and harmony to the students. The Gender Equality Policy focuses on equal access, opportunities, and rights for women and men. By providing a barrier-free environment, needed facilities, and human and technological assistance, the institute takes continuous efforts to make the differently-abled feel included in every part of the activity of the college. The college offers Skill Development subjects at UG and PG level like Introduction of Constitution, Democracy Election and Governance and Environmental Awareness which covers the topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institution teaches One credit course namely Value Education (for all 960 students) covering constitutional values for the first year of B.Com. Another mandatory course(for all 960 students) namely Democracy, Election and Governance is taught at F.Y.B.Com level,for post graduation courses (for all 180 students) subject namely Introduction of constitution is taught.

Apart from this, the college undertakes various activities of awareness of constitutional values on the occasion of constitution day. The NSS unit organised Voters Awareness Campaign in which Dr.H. P. Wangarwar and Dr.L.P.Dongre delivered a lecture on 'Right to Vote and its Significance'. In addition, an essay competition on the topic 'Vote for a better Future' was organised. An essay writing competition was sponsored by Bank of Maharashtra and organised by the Department of English and Department of Marathi on the topic 'Corruption Free India for a Developed Nation'. Alongwith this a 'Street Play Competition on ' Value of a Vote' was carried out at the Special Winter Camp of NSS.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://youtu.be/0F5VMv8r28A
Any other relevant information	https://youtu.be/x5D3i8Cwt60

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website	B. Any 3 of the above

There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrated national and international commemorative days, events and festivals.Some of these are as follows-

International Yoga Day was celebrated on 21st June 2021. NSS unit performed yoga activities and lecture on 'Relevance of Yoga' was organised by the staff club of the college.NSS, SPPU, PUNE organised an online programme titled "Yoga for Unity and Wellbeing- 1000 days towards the International Day of Yoga 2021 volunteers in which NSS volunteers registered and attended online lectures. International Yoga Day was celebrated as Yoga from Home on 21st June 2021 by NCC Unit.48 Cadets performed yoga from home followed by online yoga training from 17th June-20th June.

74th Independence Day was celebrated on 15th August 2021. Gandhi Jayanti was celebrated on 2nd October. Alongwith this Teachers Day,World AIDS Day, Republic Day, National Youth Day, Constitution Day, Worlds Women Day and National Girls Day were celebrated

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice 1:

Title

Readers Club

Objectives

To Inculcate reading habit amongst students.

To provide an E platform for students to refer books related to subjects.

Context

Provide students with necessary subject related contents in the form of soft copy. E- platform was created so that students can refer notes.

Practice

Students can access website and use contents uploaded by college.

Evidence of Success

The list of students who have accessed the E text books is uploaded.

Resources Required

Students want various E content related to soft skills. The

college can use blended learning method .

Best Practice 2:

Title

Entrepreneurship Club for BBA /BBA(IB) and BBA(CA) students

Objectives

Inculcate Entrepreneurship skills amongst students.

Help students develop new business ideas.

Context

Majority of students from BBA program have a business background. The aim was to make students self-reliant.

Practice

It was a unique practice since we worked on the existing strengths of the students. The students were asked to work on their dream project.

Evidence of Success

A group of 80 students joined the club. A google classroom is created were everyone has uploaded their presentation.

Resources Required

Entrepreneurship club will require guidance from the people from industry.

File Description	Documents
Best practices in the Institutional website	https://www.bykcollege.com/
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

B.Y.K. (Sinnar) College of Commerce is a premier institution in the field of Commerce and management education. It has been serving the society at large since its establishment in 1957. The college has richly contributed to the society by providing skilled entrepreneurs, chartered accountants, managers and teachers who in turn work for the welfare of the society. These distinguished alumni, thus, cherish the tradition of the college of academic excellence and value based education. This can be considered a distinctive characteristic of the college. The Restructured Programme helps students get updated with regards to the changing corporate scenario. Under the Restructured Programme, the college has 33% autonomy in designing the curriculum for A ,C, and D Component subjects, since 1983, through which the staff contributes in the curriculum development..For curriculum enrichment and creation of better opportunities for students, feedback from students, alumni, parents, academic peers and community is obtained for designing and development of the 'A', 'C' and 'D' Component subjects. Feedback is collected from students, parents, alumni and employers for restructuring the syllabus which is communicated to the Board of Studies through meetings held at the University level for redesigning the Programmes.

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. To start certificate courses for students based on Artificial Intelligence and Corporate Communication.

2. To provide amenities and sports facilities in harmony with nature.

3. To provide holistic value based education and inculcate entreprenual abilities in students to face the challenges of corporate world.

4. To arrange career guidance programmes.